

BONITA CANYON SCHOOL SITE COUNCIL  
MINUTES OF FEBRUARY 24, 2009 MEETING

I. Call to Order

A. Meeting called to order at 8:30 am by Susan Dahlin.

B. Members present: Dr. Robin Beacham, Susan Dahlin, Marlene Dane, Corrine Freeman, Jennifer Gibello (called away at 10:20a), Patty Gray, Kristie Hickok, Tina Hudson, Tim Jamison, Irini Kotsiopoulos, Dave Mattair and Cristy Taylor. Guest speakers present: Melissa Gramata and Lisa Pursley.

C. A copy of the previously electronically distributed agenda was distributed.

II. Emergency Preparedness Presentation

A. Mrs. Pursley and Mrs. Gramata presented information to the SSC regarding emergency preparedness at BC including distributing an Emergency Preparedness brochure and a copy of Power Point slides. They explained, among other things, that there are four types of drills they practice at BC: duck, cover, and hold; lock down; evacuation; and shelter in place (which is a drill for when, e.g., there is a nearby chemical spill). They also described the emergency supplies that are in classrooms and throughout the school. They further explained that staff are split into various response teams (e.g., search and rescue, first aid, etc.) and are trained for those specialized positions. The brochure, which is distributed at the beginning of the school year, sets forth what parents should do to prepare for emergencies and in case of an emergency. The SSC toured the supply shed to view the supplies on campus. Then the SSC observed the school going through an emergency duck, cover, and hold drill followed by an emergency evacuation. Upon returning to the conference room, a discussion ensued regarding the presentation, tour, and drills. Parent reaction is a concern because they are not trained and their conduct is not predictable. Several suggestions were discussed to address these concerns. Mrs. Gramata and Mrs. Pursley departed.

III. Approval of the Minutes from January 27, 2009 Meeting

A. An electronic copy of the minutes of the January 27, 2009 meeting had been distributed previously. Hard copies of the same were available for review. Mrs. Gray moved to approve minutes as

presented, Mr. Mattair seconded, and none opposed. The minutes of the January 27, 2009 meeting were approved.

IV. School and Library Improvement Program (S/LIP) Update and Approval: Dr. Beacham distributed an updated budget.

- i. SLIP Budget: Dr. Beacham reported that the issues from the December and January budgets had been corrected, that the budget is accurate and appropriate, and that wish list items for this year will be directed toward library, music, and art.
- ii. Mr. Mattair moved to approve the budget as presented, Mr. Jamison seconded, and none opposed. The SLIP budget was approved.

V. Old Business

A. Math Text Book Follow Up – Dr. Beacham reported that at a district math meeting Mark Sontag offered to hold a math meeting for parents any time. Discussion ensued. Math issues should be directed to the teacher first, teachers will report any such issues to Dr. Beacham, and Dr. Beacham will monitor the frequency and severity of any such issues and will, if they become frequent and/or severe, request the offered parent math meeting from Mr. Sontag.

VI. New Business

A. SPSA (“Single Plan for Student Achievement”) filed. Dr. Beacham distributed a copy of the SPSA that was filed with the IUSD. The IUSD will, in turn, forward a copy of it to the school board. We can expect to get feedback on it in the May-June time frame and any comments will be taken into consideration for the SPSA prepared next year.

B. Visitation Discussion

- i. The emergency preparedness visitations were discussed earlier in the meeting.

C. PLC (“Professional Learning Community”) report – A handout was distributed, which outlines the focus of PLC. Also handed out was a copy of a form that is used by the grade level teams to request a SIP release day and set forth the goals for the team meeting that day. Grade level teams are also asked to submit to Dr. Beacham a copy of sample

work and/or notes after the release day. Ms. Kotsiopoulos advised that she is among the staff attending training this year. She reported that at the PLC training they concentrate on, among other things, figuring out what our students should learn and how to determine they have learned it, how to respond when they don't learn it, and how to adjust teaching as a result. This exercise is performed as a grade level team at BC, but the teams also look at what is happening district wide and what is happening in a specific class. This training is provided by the district. About 2/3 of the BC staff have been trained already and now the last 1/3 are going through. Staff collaborations build community, trust, communication, and camaraderie among other benefits.

## VII. Reports

### A. Principal – Dr. Beacham advised:

- i. An Orange County Register reporter visited BC last week to interview staff and students, and check out the campus. The reporter called to advise that BC was ranked as the number 1 elementary school in OC based on various criteria established by the Register.
- ii. Our modernization is going to happen. We have an official letter. There will be some disruption to prepare for it, but the construction should occur over the summer.

### B. PTA

- i. No report from the president. Mrs. Gray, although no longer on the PTA Board, reported that they are expecting less in donations this year, so parents are urged to support in any way they can.

### C. Intervention – Dr. Beacham reported:

- i. Everything is going well with English learners, reading intervention, and math intervention. Budget was not frozen as funds come federally.

### D. Legislative/Budget – Mrs. Dahlin reported:

- i. Cal school boards association web site has an outline of what to expect. Csba.org. CTA web site is also a good source of information. The revenue will depend on the voters in May. If the voters approve a spending cap, then there will be revenue enhancements for four years. If they do not approve the cap, then the revenue enhancements will last only two years. Giving to the IPSF is one of the best ways to protect the IUSD.

VIII. Next meeting: The next SSC Meeting will be Tuesday, March 24, 2009, at 8:30am. We will learn about technology at BC.

IX. Adjournment

A. Meeting adjourned by Susan Dahlin at 11:20 am.

Minutes prepared by Corrine Freeman, February 24 and 25, 2009.