

IRVINE UNIFIED SCHOOL DISTRICT

Administration Center, 5050 Barranca Parkway, Irvine, CA 92604-4652, www.iusd.org

**BOARD OF EDUCATION
AGENDA**

Tuesday, January 12, 2010

REGULAR MEETING:

5:00 PM

- 1. CALL TO ORDER — ROLL CALL**
- *2. ORAL COMMUNICATION**

ADJOURN TO CLOSED SESSION

3. CLOSED SESSION

Conducted in accordance with applicable sections of California law, Closed Sessions are not open to the general public. If additional time is required, the Board will reconvene the Closed Session at the end of the regular meeting.

- a. Student Discipline Issues (3 cases)** [Education Code §§ 35146 and 48918(c)]
- b. Conference with Legal Counsel – Existing Litigation** [Government Code §54956.9]
Claimant: City of Irvine – CEQA Lawsuit re: Stadium at University High School
Claimant: Responsible Land Use First – CEQA Lawsuit re: Stadium at University High School
- c. Conference with Real Property Negotiators** [Government Code §54956.8]
 - 2 Alderwood
 - 5144 Michelson DriveAgency Negotiator: Lisa Howell, Assistant Superintendent, Business Services
- d. Conference with Labor Negotiators** [Government Code §54957.6]
Agency Negotiator: Terry Walker, Assistant Superintendent, Human Resources
Employee Organization: Irvine Teachers Association

RECONVENE REGULAR MEETING:

7:00 PM

- 4. PLEDGE OF ALLEGIANCE — MOMENT OF SILENCE — ROLL CALL**

The District will make every attempt to accommodate any attendee or participant at this meeting who needs special assistance. Please contact the Superintendent's Office at 949.936.5000 at least 48 hours prior to the meeting.
Regular board meetings are broadcast live on channel 39.

- * *Opportunities for public input occur at the beginning of each agenda item and at Oral Communication (for items not on the agenda). Persons wishing to address the Board should complete a blue request form, available on the information table, and submit it to the Board Secretary. Each topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.*

5. REPORT OF CLOSED SESSION DISCUSSION / ACTION

6. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

October 20, 2009 Regular Meeting
October 28, 2009 Special Meeting
November 3, 2009 Regular Meeting

7. ADOPTION OF THE AGENDA

8. SPECIAL PRESENTATIONS/RECOGNITIONS

a. **IPSF Update**
Neda Zaengle, Chief Executive Officer

b. **PTA Update**
Steffanie Early, President

***9. ORAL COMMUNICATION**

An opportunity to speak to a topic not on the agenda; limited to 3 minutes per person, 30 minutes per topic.

10. STUDENT BOARD MEMBER REPORTS

11. SUPERINTENDENT'S REPORT

12. ANNOUNCEMENTS AND ACKNOWLEDGMENTS

Board Report on School Visits, Conference Attendance, and Meeting Participation

***13. CONSENT CALENDAR**

All matters of the Consent Calendar are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At the time the Board adopts the agenda an item may be removed from the consent calendar by the Board, staff, or community for discussion.

a. **Payment for Nonpublic School/Agency Services for Special Education Students**
Recommendation: Approve the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.

b. **Contract for Special Education Related Services**
Recommendation: Authorize payment for special education related services in an amount not to exceed \$5,983.00.

c. **Payment in Accordance with the Terms of the Settlement Agreement(s)**
Recommendation: Authorize payment in an amount not to exceed \$66,062.50 in accordance with the terms of the Settlement Agreement(s).

d. **Memorandum of Understanding with Newport-Mesa Unified School District for Providing Special Education Programs and Services for Individuals with Special**

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Needs

Recommendation: Approve the 2009/2010 school year agreement with Newport-Mesa Unified School District for providing special education programs and services for individuals with exceptional needs who are the responsibility of the Irvine Unified School District.

- e. **Approval of Individualized Transportation Services for Special Education**
Recommendation: Authorize the Assistant Superintendent, Business Services, to enter into agreement with American Logistics, Inc. effective July 1, 2009.
- f. **Quarterly Report on Complaints Pursuant to Ed. Code 35186(d)**
Recommendation: For information.
- g. **Purchase Order Detail Report**
Recommendation: Approve the Purchase Order Detail Report dated December 16, 2009.
- h. **Check Register Report**
Recommendation: Ratify issuance of check numbers as listed, representing Board authorized purchase orders, invoices and contracts:
 - District 75, Irvine Unified School District - Numbers 00138307 through 00139154
 - District 50, Community Facilities District No. 01-1 - Numbers 00001427 through 00001428
 - District 44, Community Facilities District No. 86-1 - Numbers 00004051 through 00004058
 - Revolving Cash - Numbers 32398 through 32453
- i. **Contract Services Action Report**
Recommendation: Approve and/or ratify the Contract Services Action Report 2009-10/09, as submitted.
- j. **Mileage Reimbursement Rate**
Recommendation: Effective January 1, 2010, set the mileage reimbursement rate at \$.50 per mile.
- k. **Classified Personnel Action Report**
Recommendation: Approve and/or ratify the Classified Personnel Action Report 2009-10/09, as submitted for Employment, Resignation, Separations and Retirements.
- l. **Certificated Personnel Action Report**
Recommendation: Approve and/or ratify the Certificated Personnel Action Report 2009-10/09, as submitted for Employment, Resignations and Retirements.
- m. **Gifts**
Recommendation: Accept gifts to the District, as listed.
- n. **Conference Attendance**
Recommendation: Approve local/out-of-state conference attendance for staff, as follows –
 - 1) Nancy Colocino to Washington, D.C. February 7-12, 2010, for \$2,971.00.
- o. **Field Trips and Excursions**

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Recommendation: Approve the following field trips funded by donations —

- 1) Woodbridge High School Entertainers/Encore students to Anaheim, California, on January 19, 2010 for \$560.00;
- 2) Bonita Canyon 6th grade students to Pacific Palisades, California, on January 22, 2010 for \$1,600.00;
- 3) Northwood High School Surfrider Club to Cardiff, California, on January 31-February 1, 2010 for \$35.00;
- 4) Stone Creek 5th grade students to Dana Point, California, on February 5, 2010 for \$1,820.00;
- 5) Stone Creek 5th grade students to Oak Glen, California, on March 12, 2010 for \$2,310.00;
- 6) Irvine High School Mythology students to Malibu, California, on March 31, 2010 for \$840.00;
- 7) Irvine High School baseball team to Las Vegas, Nevada, on April 7-10, 2010 for \$4,050.00.

***14. FACILITIES CONSENT CALENDAR**

All matters of the Community Facilities District Consent Calendar are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At the time the Board adopts the agenda an item may be removed from the consent calendar by the Board, staff, or community, for discussion.

a. Change Orders – Santiago Hills Elementary School Modernization Project

Recommendation: Approve the listed change orders in the cumulative amount of \$1,180.00, at the Santiago Hills Elementary School Modernization project. No change to the completion date.

b. Notices of Completion – Santiago Hills Elementary School Modernization Project

Recommendation: Accept the contracts of the listed contractors for the Santiago Hills Elementary School Modernization project as complete and authorize staff to file a Notice of Completion with the County of Orange Recorder's Office.

c. Change Orders – Lakeside Middle School Modernization Project

Recommendation: Approve the listed change orders in the cumulative amount of \$100,408.00, at the Lakeside Middle School Modernization project. No change to the completion date.

d. Change Orders – Woodbridge High School Modernization Project

Approve the listed change orders in the cumulative amount of \$56,982.00, at the Woodbridge High School Modernization project. No change to the completion date.

ITEMS REMOVED FROM CONSENT CALENDARS

Items removed from Consent Calendars will be addressed at this time.

***15. ITEMS OF BUSINESS**

a. Submission of the 2008-09 Audit of the Irvine Unified School District

Recommendation: Receive and file the audit of the 2008-09 financial records of the Irvine Unified School District, as presented by Vavrinek, Trine, Day & Co.

b. RESOLUTION NO. 09-10-41: Signature Authorization and Approval, Program Area

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Plans, Policies and Procedures, Head Start, Early Childhood Learning Center, FY 2009-2010 – Roll Call

Recommendation: Adopt Resolution No. 09-10-41 for signature authorization and approval of the program area plans, policies and procedures, Head Start, Early Childhood Learning Center, FY 2009-2010.

- c. **RESOLUTION NO: 09-10-42: Signature Authorization and Submission of Grant Proposal: OC Workforce Investment Act Program Services for In-school Youth and Out-of-School Youth, July 1, 2010 - June 30, 2014 – Roll Call**

Recommendation: Adopt Resolution No: 09-10-42 for signature authorization and approval of submission of the grant proposal for the OC Workforce Investment Act Youth Program Services for In-School Youth and Out-of-School Youth.

- d. **RESOLUTION NO: 09-10-43: Signature Authorization and Submission of Grant Proposal: Implementation of the OC Workforce Investment Act Program Services for South Orange County In-school Youth and Out-of-School Youth, July 1, 2010 - June 30, 2014 – Roll Call**

Recommendation: Adopt Resolution No: 09-10-43 for signature authorization and approval of submission of the grant proposal for implementation of the OC Workforce Investment Act Youth Program Services for South Orange County In-School Youth and Out-Of-School Youth.

- e. **Second Reading and Adoption: Proposed Board Policy 5113.2: School Attendance Review Board (SARB)**

Recommendation: Approve for second reading and adoption proposed Board Policy 5113.2: School Attendance Review Board (SARB).

- f. **Second Reading and Adoption: Proposed Board Policy 5145.9: Anti-hazing**

Recommendation: Approve for second reading and adoption proposed Board Policy 5145.9: Anti-hazing.

ITEMS REMOVED FROM CONSENT CALENDARS

Items removed from Consent Calendars, requiring additional information from staff.

***16. ORAL COMMUNICATION**

An opportunity to speak to a topic not on the agenda; limited to 3 minutes per person, 30 minutes per topic.

17. CLOSED SESSION

Conducted in accordance with applicable sections of California law, Closed Sessions are not open to the general public.

18. ADJOURNMENT

PRESIDENT: Sharon Wallin

SUPERINTENDENT: Gwen E. Gross



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**FUTURE MEETINGS:
February 2, 2010
February 16, 2010**

A copy of the board meeting agenda and support materials is posted on the District's web site (www.iusd.org/board/) prior to the close of business on the Friday preceding the meeting. Any written materials distributed to the Board after the 72 hour posting period will also be made available for public review at the time of distribution. Copies may also be obtained at the District Administration Center or at the meeting.

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Irvine Unified School District
Irvine, California

Board of Education
Minutes of Regular Meeting
October 20, 2009

Call to Order

The Regular Meeting of the Board of Education was called to order by President Huntley-Fenner at 5:12 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, California.

Roll Call

Members Present:

Sue Kuwabara, Carolyn McInerney, Gavin Huntley-Fenner

Members Absent:

Mike Parham (excused)

Sharon Wallin (excused)

Oral Communication

None

Closed Session

The Board adjourned to Closed Session at 5:14 p.m.

Student Discipline Issues

The Board discussed two student discipline issues.

Conference with Labor Negotiators

The Board discussed labor negotiations and provided direction to staff.

Conference with Real Property Negotiators

The Board discussed real property negotiations relative to the property located at 311 West Yale Loop and provided direction to staff.

Conference with Legal Counsel - Existing Litigation

The Board discussed two existing litigation issues relative to the Stadium at University High School.

Reconvene Regular Meeting

President Huntley-Fenner reconvened the meeting at 7:07 p.m.

Pledge of Allegiance

The Pledge of Allegiance to the Flag of the United States of America was led by Member Kuwabara and was followed by a moment of silence in memory of Debi Meriwether, daughter of 33 year employee Connie Courtney, who passed away October 13, following a courageous battle with cancer.

Roll Call

Members Present:

Sue Kuwabara, Carolyn McInerney, Gavin Huntley-Fenner

Members Absent:

Mike Parham (excused)
Sharon Wallin (excused)

Student Members Present:

Gal Sadlik, Lucas Salzman, Brianne Searl, Jamie Ullman

Student Members Absent:

Laura Bran

Staff:

Gwen Gross, Superintendent of Schools
Lisa Howell, Assistant Superintendent, Business Services
Cassie Parham, Assistant Superintendent, Education Services
Terry Walker, Assistant Superintendent, Human Resources
Lee Brooks, Executive Assistant to the Superintendent

Other Staff:

Mary Bevernick, Rhonda DeVaux, Ian Hanigan, Linda O'Neal, Rick Seibert

Video Production:

James Adling
Brian Des Palmes

Closed Session Report

President Huntley-Fenner reported on the discussion in Closed Session.

Student Discipline Issues

On the motion of Member McInerney, seconded by Member Kuwabara and carried 3-0, the Board approved the staff recommendation to expel Student No. 145020024 through June 23, 2010.

On the motion of Member Kuwabara, seconded by Member McInerney and carried 3-0, the Board approved the staff recommendation to expel Student No. 975285 through June 23, 2010.

Approval of Minutes

On the motion of Member McInerney, seconded by Member Kuwabara and carried 3-0, the Board approved the following Minutes, as presented:

July 14, 2009 Regular Meeting
July 23, 2009 Special Meeting
July 28, 2009 Special Meeting
August 25, 2009 Regular Meeting

Adoption of the Agenda

On the motion of Member McInerney, seconded by Member Kuwabara and carried 3-0, the Board adopted the agenda, as revised.

Items Removed from Consent Calendars for Discussion and Separate Action:

Item 13h - *Grant Proposal: City of Irvine Educational Partnership Fund – Health and Guidance Services*

Special Presentations/Recognitions

2009 Red Ribbon Prevention Activities

Debra Bianchi, Executive Director, Irvine Community Drug Prevention; Eric Bianchi, retired Irvine Police Department Sergeant; and Nancy Colocino, Coordinator, Guidance Resources reported on this year's Red Ribbon activities focused on the theme of "Dream, Believe, Achieve, Succeed." Activities included spirit days at individual school sites, a community forum, a violence prevention conference for middle school students, and the ever-popular "Pizza Night" wherein your pizza is delivered by Irvine's finest.

Recognition of Retiring Director of Nutrition Services – Rhonda DeVaux

Assistant Superintendent Lisa Howell introduced Nutrition Services Director Rhonda DeVaux, who is retiring after 33 years of service to students in the school nutrition field. DeVaux, who has been recognized for her leadership at both the state and national levels, was also applauded by the Board for her innovation, commitment and perseverance in promoting healthy food choices and increased meal participation for students within extremely limited resources.

IUSD Career Link Program

Director Linda O'Neal presented a comprehensive overview of the Career Link program, which prepares special needs students for the 21st century workforce as mandated by the Individuals with Disabilities Act (IDEA). Through collaboration with various agencies, businesses and community groups, students receive training relative to employment preparation, travel training, job coaching, post-secondary education planning and benefits planning and management.

Oral Communication

None

Student Board Member Reports

Student Members Sadlik, Salzman, Searl and Ullman reported on school activities.

Superintendent's Report

Superintendent Gross reported on current district activities including a very successful Staff Development Day held October 19, and IPSF's Walk to School Day held on October 23. She reported that the budget development process would be accelerated due to the current economic condition, with the First Interim Report to be presented on November 20. Participation in IPSF's annual fund raising campaign was encouraged and the need to remain vigilant in our efforts to protect students from the H1N1 virus was reiterated. She added her best wishes to departing IUSD staff member Rhonda DeVaux.

Announcements and Acknowledgments

Members Kuwabara, McInerney, and Huntley-Fenner reported on school visits, conference attendance, and meeting participation.

Consent Calendar

On the motion of Member Kuwabara, seconded by Member McInerney and carried 3-0 (Student Members voting "Yes"), the Board took the following action on the amended Consent Calendar:

1. **Payment for Nonpublic School/Agency Services for Special Education Students**
Approved the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.
2. **Contract for Special Education Related Services**
Authorized payment for special education related services in an amount not to exceed \$18,430.00.
3. **Payment in Accordance with the Terms of the Settlement Agreement(s)**
Authorized payment in an amount not to exceed \$15,000.00 in accordance with the terms of the Settlement Agreement(s).
4. **Purchase Order Detail Report**
(A copy is attached to and made a part of these minutes.)
Approved the Purchase Order Detail Report dated October 8, 2009.
5. **Check Register Report**
Ratified issuance of check numbers as listed, representing Board authorized purchase orders, invoices and contracts:
 - District 75, Irvine Unified School District - Numbers 00136013 through 00136513
 - District 50, Community Facilities District No. 01-1 - Numbers 00001422 through 00001424
 - District 44, Community Facilities District No. 86-1 - Numbers 00004020 through 00004030
 - District 41, Irvine Child Care Project - Numbers 00002386 through 00002395
 - Revolving Cash - Numbers 32066 through 32137
6. **Contract Services Action Report**
(A copy is attached to and made a part of these minutes.)
Approved and/or ratified the Contract Services Action Report 2009-10/05, as submitted.
7. **Quarterly Report on Complaints Pursuant to Ed. Code 35186(d)**
For information.
8. **Classified Personnel Action Report**
(A copy is attached to and made a part of these minutes.)
Approved and/or ratified the Classified Personnel Action Report 2009-10/05, as

submitted for Employment.

9. **Certificated Personnel Action Report**

(A copy is attached to and made a part of these minutes.)

Approved and/or ratified the Certificated Personnel Action Report 2009-10/05, as submitted for Employment.

10. **Field Trips and Excursions**

Approved the following field trips funded by donations —

- 1) Woodbridge High School Latin students to Newport Coast, California, on October 24, 2009 for \$1,920.00;
- 2) Eastshore 4th grade students to San Juan Capistrano, California, on October 29, 2009 for \$1,840.00;
- 3) Vista Verde Kindergarten students to Irvine, California, on October 30, 2009 for \$1,683.00;
- 4) Turtle Rock 3rd grade students to Laguna Beach, California, on November 13, 2009 for \$2,071.00;
- 5) Turtle Rock 1st grade students to Irvine, California, on December 20, 2009 for \$1,850.00;
- 6) Woodbury 1st grade students to Santa Ana, California, on December 16, 2009 for \$1,696.00;
- 7) University High School girls basketball to Orlando, Florida, on December 27-31, 2009 for \$13,200.00;
- 8) University Park 5th grade students to Buena Park, California, on March 10, 2010 for \$1,850.00;
- 9) Vista Verde 7th and 8th grade students to Catalina Island, California, on May 10-12, 2010 for \$21,760.00;
- 10) University Park 6th grade students to Irvine, California, on June 22, 2010 for \$2,300.00.

Consent Calendar Resolutions

On the motion of Member McInerney, seconded by Member Kuwabara and carried 3-0 (Student Members voting "Yes"), the Board took the following action on the Consent Calendar Resolution:

RESOLUTION NO. 09-10-29: Proclaiming October 24 – November 1, 2009 as Red Ribbon Week

Adopted Resolution No. 09-10-29, proclaiming October 24 – November 1, 2009 Red Ribbon Week and encouraged participation in alcohol, tobacco, other drug and violence prevention and education activities.

AYES: Members Kuwabara, McInerney, Huntley-Fenner

NOES: None
ABSENT: Members Parham, Wallin

CFD Consent Calendar

On the motion of Member McInerney, seconded by Member Kuwabara and carried 3-0, the Board, acting as the governing body of Community Facilities District No 86-1, took the following action on the CFD Consent Calendar:

1. **Authorization to Renew Lease of Two (2) Relocatable Classrooms at College Park Elementary School**
Authorized the Assistant Superintendent/CFO of Business Services to enter into a contract with Mobile Modular Management Corporation to renew the lease for two (2) 24' x 40' DSA approved relocatable classrooms at College Park Elementary School.
2. **Authorization to Renew Lease of Two (2) Relocatable Classrooms at Alderwood Basics Plus Elementary School**
Authorized the Assistant Superintendent/CFO of Business Services to enter into a contract with Mobile Modular Management Corporation to renew the lease for two (2) 24' x 40' DSA approved relocatable classrooms at Alderwood Basics Plus Elementary School.
3. **Change Orders – Stone Creek Elementary School Modernization Project**
Approved the listed change orders in the amount of \$108,223.00, at the Stone Creek Elementary School Modernization project. No change to the completion date.
4. **Notices of Completion – Stone Creek Elementary School Modernization Project**
Accepted the contracts of the listed contractors for the Stone Creek Elementary School Modernization project as complete and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.
5. **Change Orders – Woodbridge High School Modernization**
Approved the listed change orders in the amount of \$35,992.00, at the Woodbridge High School Modernization project. No change to the completion date.

Items Removed From Consent Calendars

Grant Proposal: City of Irvine Educational Partnership Fund – Health and Guidance Services

Member Huntley-Fenner requested an update on the efficacy of the programs being funded by the Educational Partnership grants, and stressed the increased need for these core programs.

On the motion of Member McInerney, seconded by Member Kuwabara and carried 3-0, the

Board:

- 1) Approved the submission of four Irvine Unified School District grant proposals to the City of Irvine for the purpose of providing a) Guidance Assistant services to support at-risk students in grades K-3, b) Guidance Assistant services to support at-risk students in grades 4-6, c) Project Success intervention services for at-risk middle school students, and d) Project Success intervention services for at-risk high school students.
- 2) Acknowledged the submission of two Irvine Public Schools Foundation grant proposals for the purpose of providing a) enhanced, specialized district-wide school nurse services, and b) additional health clerks.

Items of Business

(Written reports were included with the agenda and are on file in the District Office.)

PUBLIC HEARING – RESOLUTION NO. 09-10-30: Tier III Categorical Flexibility

Assistant Superintendent Howell reviewed the Tier III categorical flexibility funds totaling \$11.6 million and advised those programs currently being funded would continue for 2009-10, but at a 20% reduction. Assistant Superintendent Parham reported that a committee had been convened to develop recommendations for 2010-11, which will be determined based on Board identified priorities, federal and state mandates, and staff identified needs.

On the motion of Member McInerney, seconded by Member Kuwabara and carried 3-0, the Board, after holding a public hearing and receiving no comments, adopted Resolution No. 09-10-30, Tier III Categorical Flexibility.

AYES: Members Kuwabara, McInerney, Huntley-Fenner
NOES: None
ABSENT: Members Parham, Wallin

RESOLUTION NO. 09-10-31: Eliminating a Position and Ordering a Layoff in the Classified Service Due to Lack of Work and/or Lack of Funds

On the motion of Member Kuwabara, seconded by Member McInerney and carried 3-0, the Board adopted Resolution No. 09-10-31, Eliminating a Position and Ordering a Layoff in the Classified Service due to Lack of Work and/or Lack of Funds, thereby authorizing the Superintendent or designee to identify the individual within this classification for layoff and to proceed with the reduction in force process.

AYES: Members Kuwabara, McInerney, Huntley-Fenner
NOES: None
ABSENT: Members Parham, Wallin

Oral Communication

None

Adjournment

On the motion of Member McInerney, seconded by Member Kuwabara and carried 3-0, there being no further Board of Education business, the meeting was adjourned at 8:09 p.m.

Gavin Huntley-Fenner, Ph.D.
Board President

Gwen E. Gross, Ph.D.
Superintendent of Schools

Irvine Unified School District
Irvine, California

Board of Education
Minutes of Special Meeting
October 28, 2009

Call to Order

The Special Meeting of the Board of Education was called to order by President Huntley-Fenner at 7:33 a.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, California.

Roll Call

Members Present:

Sue Kuwabara, Carolyn McInerney, Mike Parham, Sharon Wallin, Gavin Huntley-Fenner

Members Absent:

None

Staff:

Gwen Gross, Superintendent of Schools
Lisa Howell, Assistant Superintendent, Business Services
Cassie Parham, Assistant Superintendent, Education Services
Terry Walker, Assistant Superintendent, Human Resources
Lee Brooks, Executive Assistant to the Superintendent

Other Staff:

Stan Machesky, Rena Thompson

Oral Communication

None

Closed Session

The Board adjourned to Closed Session at 7:35 a.m.

Conference with Labor Negotiators

The Board met with legal counsel to discuss labor negotiations and provided direction to staff.

Adjournment

There being no further Board of Education business, the meeting was adjourned at 9:02 a.m.

Gavin Huntley-Fenner, Ph.D.
Board President

Gwen E. Gross, Ph.D.
Superintendent of Schools

Irvine Unified School District
Irvine, California

Board of Education
Minutes of Regular Meeting
November 3, 2009

Call to Order

The Regular Meeting of the Board of Education was called to order by President Huntley-Fenner at 6:34 p.m., in the District Administration Center, 5050 Barranca Parkway, Irvine, California.

Roll Call

Members Present:

Sue Kuwabara, Carolyn McInerney, Mike Parham, Sharon Wallin, Gavin Huntley-Fenner

Members Absent:

None

Oral Communication

None

Closed Session

The Board adjourned to Closed Session at 6:36 p.m.

Student Discipline Issues

The Board discussed one student discipline issue.

Liability Claim

The Board discussed Liability Claim No. 390719 and provided direction to staff.

Reconvene Regular Meeting

President Huntley-Fenner reconvened the meeting at 7:10 p.m.

Pledge of Allegiance

The Pledge of Allegiance to the Flag of the United States of America was led by Student Member Lucas Salzman and was followed by a moment of silence in memory of NHS student Michael Cabral, who passed away October 27.

Roll Call

Members Present:

Sue Kuwabara, Carolyn McInerney, Mike Parham, Sharon Wallin, Gavin Huntley-Fenner

Members Absent:

None

Student Members Present:

Laura Bran, Lucas Salzman, Gal Sadlik, Brianne Searl

Student Members Absent:

None

Staff:

Lisa Howell, Assistant Superintendent, Business Services
Cassie Parham, Assistant Superintendent, Education Services
Terry Walker, Assistant Superintendent, Human Resources
Lee Brooks, Executive Assistant to the Superintendent

Other Staff:

Mary Bevernick, Nancy Colocino, Ian Hanigan, Rick Seibert, Mark Sontag,
Brad VanPatten

Video Production:

James Adling
Brian Des Palmes

Closed Session Report

President Huntley-Fenner reported on the discussion in Closed Session.

Student Discipline Issues

On the motion of Member McInerney, seconded by Member Parham and carried 5-0, the Board approved the staff recommendation to expel Student No. 990545 through June 23, 2010.

Approval of Minutes

On the motion of Member Parham, seconded by Member McInerney and carried 4-1 (Member Kuwabara abstaining), the Board approved the following Minutes, as presented.

September 15, 2009 Regular Meeting

Adoption of the Agenda

On the motion of Member Parham, seconded by Member McInerney and carried 5-0, the Board adopted the agenda, as amended:

REVISE *Item 16a - Resolution No. 09-10-33: Authorizing the Issuance of Community Facilities District No. 86-1 of the Irvine Unified School District Special Tax Bonds, Series 2009, in an Aggregate Principal Amount of Not to Exceed \$108,000,000, Authorizing the Execution and Delivery of an Indenture, an Escrow Agreement, a Bond Purchase Agreement and a Continuing Disclosure Agreement, Authorizing the Distribution of an Official Statement in Connection Therewith and Authorizing the Execution of Necessary Documents and Certificates and Related Actions*

Items Removed from Consent Calendars for Discussion and Separate Action:

Item 13h - Xerox Copier Umbrella Contract Agreement

Item 13i - Resolution No. 09-10-32: Authorization of Personnel to Approve Vendor Claims/Orders – Ledgers 41, 44, 50 and 65

Special Presentations/Recognitions

Kaiser Permanente Donation in Support of The Great Body Shop

IPSF CEO Neda Zaengle introduced Kaiser Permanente representative Cheryl Vargo, who presented a facsimile check in the amount of \$50,000 in support of "The Great Body Shop," a comprehensive K-6 health education program.

Families Forward

Families Forward Executive Director Margie Wakeham introduced new Board President Bob King, and expressed appreciation for the longstanding partnership between the District and Families Forward, now celebrating its 25th year. She remarked on an unprecedented increase in the need for services and highlighted the annual Thanksgiving Basket distribution to take place November 20 and 21, and the Adopt-a- Family program.

The Irvine Company - Excellence in Education Enrichment Fund

Irvine Company representative Robin Leftwich, Vice President, Community Affairs, presented a check in the amount of \$2 million, the latest installment of its \$20 million pledge over ten years in support of art, music and science. The presentation was followed by a stunning performance by NHS 11th grade violinist Winnie Wang.

Oral Communication

None

Student Board Member Reports

Student Members Bran, Sadlik, Salzman and Searl reported on school activities.

Superintendent's Report

The Superintendent's Report was waived due to Dr. Gross' absence.

Assistant Superintendent Lisa Howell introduced new Food Services Director Jill Hartstein.

Announcements and Acknowledgments

Members Kuwabara, Parham, Wallin and Huntley-Fenner reported on school visits, conference attendance, and meeting participation.

Consent Calendar

On the motion of Member Wallin, seconded by Member McInerney and carried 5-0 (Student Members voting "Yes"), the Board took the following action on the amended Consent Calendar:

- 1. Payment for Nonpublic School/Agency Services for Special Education Students**
Approved the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.
- 2. Contract for Special Education Related Services**
Authorized payment for special education related services in an amount not to exceed \$2,609.00.

-
3. **Payment in Accordance with the Terms of the Settlement Agreement(s)**
Authorized payment in an amount not to exceed \$26,460.00 in accordance with the terms of the Settlement Agreement(s).
 4. **Purchase Order Detail Report**
Approved the Purchase Order Detail Report dated October 22, 2009.
 5. **Check Register Report**
Ratified issuance of check numbers as listed, representing Board authorized purchase orders, invoices and contracts:
District 75, Irvine Unified School District - Numbers 00136514 through 00136970
District 44, Community Facilities District No. 86-1 - Numbers 00004031 through 00004035
Revolving Cash - Numbers 32138 through 32215
 6. **Contract Services Action Report**
(A copy is attached to and made a part of these minutes.)
Approved and/or ratified the Contract Services Action Report 2009-10/ 06, as submitted.
 7. **Piggy Back Authorization – Computers and Related Products**
Authorized the purchase of Computer Systems, Peripherals, Accessories, Software and Integration Options from the California Participating Addendum to the Western States Contracting Alliance known as DGS/NASPO.
 8. **Classified Personnel Action Report**
(A copy is attached to and made a part of these minutes.)
Approved and/or ratified the Classified Personnel Action Report 2009-10/06, as submitted for Employment.
 9. **Certificated Personnel Action Report**
(A copy is attached to and made a part of these minutes.)
Approved and/or ratified the Certificated Personnel Action Report 2009-10/06, as submitted for Employment.
 10. **Gifts**
(A copy is attached to and made a part of these minutes.)
Accepted gifts to the District, as listed.
 11. **Conference Attendance**
Approved out-of-state conference attendance for staff/non-staff, as follows –
Valerie Bueno to Provo, Utah; travel to be completed by November 30, 2009.
 12. **Additional School Participation in Orange County Department of Education - Inside the Outdoors School Program for the 2009-2010 School Year**

Approved additional school participation for the following elementary schools in the Orange County Department of Education - Inside the Outdoors School Program for the 2009-2010 school year: Brywood and Westpark

13. Field Trips and Excursions

Approved the following field trips funded by donations

- 1) College Park 4th grade students to San Juan Capistrano, California, on November 10, 2009 for \$1,782.00;
- 2) Irvine High School Junior State of America students to Newport Beach, California on November 21-22, 2009 for \$700.00;
- 3) University High School Junior State of America students to Newport Beach, California, on November 21-22, 2009 for \$2,500.00;
- 4) Northwood High School AP Environmental Science students to Long Beach, California, on November 25, 2009 for \$3,000.00;
- 5) Irvine High School wrestling team to Las Vegas, Nevada, on December 17-20, 2009 for \$1,365.00;
- 6) Woodbridge High School boys varsity basketball team to Las Vegas, Nevada, on December 26-30, 2009 for \$3,500.00.

CFD Consent Calendar

On the motion of Member McInerney, seconded by Member Parham and carried 5-0, the Board, acting as the governing body of Community Facilities District No. 86-1, took the following action on the CFD Consent Calendar:

1. **Change Orders Stone Creek Elementary School Modernization Project**
Approved the listed change orders in the cumulative amount of \$13,252.00, at the Stone Creek Elementary School Modernization project. No change to the completion date.
2. **Notices of Completion Stone Creek Elementary School Modernization Project**
Accepted the contracts of the listed contractors for the Stone Creek Elementary School Modernization project as complete and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.
3. **Change Orders Santiago Hills Elementary School Modernization Project**
Approved the listed change orders in the cumulative credit amount of <\$16,837.00>, at the Santiago Hills Elementary School Modernization project. No change to the completion date.
4. **Notices of Completion Santiago Hills Elementary School Modernization Project**

Accepted the contracts of the listed contractors for the Santiago Hills Elementary School Modernization project as complete and authorized staff to file a Notice of Completion with the County of Orange Recorder's Office.

Items Removed from Consent Calendars

Xerox Copier Umbrella Contract Agreement

Member Wallin requested staff to explore the possibility of using restricted funds for this contract.

On the motion of Member McInerney, seconded by Member Wallin and carried 5-0, the Board authorized the Assistant Superintendent of Business Services to amend the contract with Xerox under the California Multiple Award Schedule (CMAS) Contract #3-01-36-003A, Supplement No.7.

RESOLUTION NO. 09-10-32: Authorization of Personnel to Approve Vendor Claims/Orders - Ledgers 41, 44, 50 and 75

On the motion of Member McInerney, seconded by Member Wallin and carried 5-0 (Student Members voting "Yes"), the Board, acting as the governing body of the Irvine Unified School District, Irvine Child Care Project, and Community Facilities District Nos. 86-1 and 01-1, adopted Resolution No. 09-10-32 which updates the roster of personnel authorized to electronically approve all IUSD vendor claims/orders for Ledgers 41, 44, 50 and 75.

AYES: Members Kuwabara, McInerney, Parham, Wallin, Huntley-Fenner

NOES: None

ABSENT: None

Items of Business

(Written reports were included with the agenda and are on file in the District Office.)

CSBA Delegate Assembly Nominations 2010 (Region 15)

On the motion of Member Kuwabara, seconded by Member McInerney and carried 5-0, the Board nominated Sharon Wallin as a candidate for representative to the CSBA Delegate Assembly from Region 15 for a fourth term.

CFD Items of Business

RESOLUTION NO. 09-10-33: Authorizing the Issuance of Community Facilities District No. 86-1 of the Irvine Unified School District Special Tax Bonds, Series 2009, in an Aggregate Principal Amount of Not to Exceed \$108,000,000, Authorizing the Execution

and Delivery of an Indenture, an Escrow Agreement, a Bond Purchase Agreement and a Continuing Disclosure Agreement, Authorizing the Distribution of an Official Statement in Connection Therewith and Authorizing the Execution of Necessary Documents and Certificates and Related Actions

Adam Bauer, Principal, Fieldman, Rolapp & Associates, provided an update on current market conditions and responded to questions from the Board.

On the motion of Member McInerney, seconded by Member Huntley-Fenner and carried 5-0, the Board, acting as the governing body of Community Facilities District No. 86-1, adopted Resolution No. 09-10-33, Authorizing the Issuance of Community Facilities District No. 86-1 of the IUSD Special Tax Bonds, Series 2009, in an Aggregate Principal Amount of Not to Exceed \$108,000,000, An Indenture, An Escrow Agreement, A Bond Purchase Agreement and a Continuing Disclosure Agreement, Authorizing the Distribution of an Official Statement in Connection Therewith and Authorizing the Execution of Necessary Documents and Certificates and Related Actions.

Oral Communication

None

Adjournment

On the motion of Member McInerney, seconded by Member Kuwabara and carried 5-0, there being no further Board of Education business, the meeting was adjourned at 8:19 p.m.

Gavin Huntley-Fenner
Board President

Gwen E. Gross, Ph.D.
Superintendent of Schools

TOPIC**PAYMENT FOR NONPUBLIC SCHOOL / AGENCY SERVICES FOR SPECIAL EDUCATION STUDENTS****BACKGROUND**

The district continues to experience increased demand for non-public schools and agencies (NPS/NPA) services. Provision of service is mandated by law under the Individuals with Disabilities Education Act (IDEA) for one or more of the following reasons:

- Student is placed in one of the district's less restrictive programs (RSP, SDC, Speech & Language) which has been found to be inappropriate or insufficiently intensive to meet their Individual Educational Program (IEP) goals either through an IEP meeting, mediation, or due process hearing. Changes in placements may also be recommended at a disciplinary or expulsion hearing. However, the change of placement must occur through the IEP process.
- Student was placed in a NPS or NPA program by another school district prior to the student's Irvine residency.
- Infant or preschool student's services become the responsibility of the Local Education Agency (IUSD) as per mandated timeline. District must maintain NPS/NPA services unless the parent and IEP Team agree to accept district's offer of placement and/or services.
- District is unable to provide the type or amount of service required in the student's IEP due to lack of staff with appropriate qualifications or level of expertise.
- Emotionally disturbed students, who are in danger of harming themselves or others and have not been successful in less restrictive placements, may be assessed and placed in residential NPS schools in California or out-of-state placements. By law, the district must convene an expanded IEP Team meeting including Orange County Mental Health.

DESCRIPTION

At its meeting on November 15, 1978, the Board approved a general agreement for special education services with non-public, non-sectarian school agencies. In addition to the general agreement, individual service agreements for each identified special education student are negotiated annually. Many of the NPS/NPA providers work cooperatively with the district to provide services unattainable within the district or other local public schools.

Prior to the implementation of AB 602 during the 1998-99 school year, a contract for these services with a State Certified Non-public School or Agency allowed the district to recover more than 50% of its initial contract cost through a separate funding provision.

Under AB 602, no additional reimbursement outside the district's special education entitlement is legislated.

It should be noted that the district's special education revenue received from the state is not impacted in any way as a result of the placement of students in non-public schools and non-public agencies. IUSD has a responsibility not only to provide, but to fund out of General Fund dollars, educational programs for these NPS/NPA students for which the state does not provide additional funding.

In 1975, Congress promised to pay 40% of the additional cost of educating students with disabilities. This amount is referred to as full funding. However, under current proposed Congressional appropriations for fiscal year 2004, that amount is only 18.6% and \$11.1 billion for fiscal year 2005 is 19.7%. The district and the Board of Education have been included in all legislative action efforts supporting the mandatory full funding of IDEA.

LEGAL IMPACT

The services and programs for which the district is contracting have been determined by the student's IEP Team, which includes teachers, administrators, and parents. A student's IEP is a legally binding document. To deny these services and programs would place the district out of compliance with federal and state mandates. This would create an untenable position and serious legal exposure for the district from students whose legally guaranteed needs were not being addressed.

FISCAL IMPACT

\$65,217.00 for the 2009-2010 school year in special education related services. These charges are examples of mandated federal services that are not fully funded by either the state or federal governments.

RECOMMENDATION

Approve the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.

TOPIC

CONTRACT FOR SPECIAL EDUCATION RELATED SERVICES

DESCRIPTION

On occasion, it is appropriate for the District to enter into a contract arrangement with parents of students with special education needs.

A small percentage of more severely involved special education students have very unique needs that cannot be met entirely by special education employees of IUSD who normally support our school-based programs. It is frequently financially advantageous to the district to have the flexibility to provide these specialized services without the usual employment restrictions associated with education code procedures.

All services are provided as required by federal and state mandates or the IEP.

FISCAL IMPACT

\$5,983.00 special education related services

RECOMMENDATION

Authorize payment for special education related services in an amount not to exceed \$5,983.00

TOPIC	PAYMENT IN ACCORDANCE WITH THE TERMS OF THE SETTLEMENT AGREEMENT(S)
DESCRIPTION	Pursuant to the Settlement Agreement(s), the negotiated agreement(s) has/have been reached.
FISCAL IMPACT	\$66,062.50 special education related services
RECOMMENDATION	Authorize payment in an amount not to exceed \$66,062.50 in accordance with the terms of the Settlement Agreement(s).

TOPIC**MEMORANDUM OF UNDERSTANDING WITH NEWPORT-MESA UNIFIED SCHOOL DISTRICT FOR PROVIDING SPECIAL EDUCATION PROGRAMS AND SERVICES FOR INDIVIDUALS WITH SPECIAL NEEDS****DESCRIPTION**

Education Code Section 56172(b) provides that a county superintendent of schools or district governing board may develop an education program for individual students in special education who are in the attendance area of other districts or counties. The most cost effective way of developing programs for students with more severe handicapping conditions (such as blind, deaf, and severely retarded) is to develop an agreement, in writing, to provide the special programs for Irvine students. This Memorandum of Understanding offers Irvine Unified School District the opportunity to place students who are hard of hearing in programs appropriate to their needs that are available in Newport-Mesa Unified School District. Irvine Unified School District does not have comparable programs to serve these students at this time. It is the district's experience that contracting for services with other neighboring districts and county schools is a cost effective method of funding a program for a limited number of special education students with unique needs.

FISCAL IMPACT

Categorical – Special Education. Costs associated with this Memorandum of Understanding will be computed as per the formula presented within the document which is on file in the Special Education department. Currently, Irvine Unified School District anticipates that two students will be served through this program in school year 2009-2010.

RECOMMENDATION

Approve the 2009/2010 school year agreement with Newport-Mesa Unified School District for providing special education programs and services for individuals with exceptional needs who are the responsibility of the Irvine Unified School District.

TOPIC

APPROVAL OF INDIVIDUALIZED TRANSPORTATION SERVICES FOR SPECIAL PROVISIONS

DESCRIPTION

The District solicited bids for individualized transportation services in November, 2007. Three (3) transportation providers picked up bid documents and only one bidder, American Logistics, responded to the solicitation which was opened on December 12, 2007 and effective July 1, 2008. The District has utilized transportation services from American Logistics on an as needed basis.

In an effort to reduce costs, staff completed an analysis of students transported by OCDE for special education programs and determined that utilizing American Logistics would save the district approximately \$70,000 annually, and approximately \$40,000 in savings to the district for 2009-10.

On July 1, 2008, the District and American Logistics entered into five year contract, renewable annually. Terms and conditions are to remain the same as set forth in the initial contract.

FISCAL IMPACT

Not to exceed \$350,000.00

RECOMMENDATION

Authorize the Assistant Superintendent, Business Services, to renew the agreement including additional services with American Logistics, Inc. effective July 1, 2009.

TOPIC **QUARTERLY REPORT ON COMPLAINTS PURSUANT TO ED. CODE 35186(d)**

DESCRIPTION As a result of the Williams Settlement, Ed. Code 35186(d) requires “A school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records.”

Quarter 2 Report (October 1 – December 31, 2009)

- Deficiency of instructional materials: zero complaints
- Emergency or urgent facilities conditions: zero complaints
- Teacher vacancy or misassignment: zero complaints

FISCAL IMPACT No impact to the General Fund.

RECOMMENDATION For information.

TOPIC**PURCHASE ORDER DETAIL REPORT****DESCRIPTION**

The purchase orders listed on the Purchase Order Detail Report are processed in compliance with the applicable purchasing procedures and administrative regulations of the Irvine Unified School District. Copies of full reports are on file in the Business Office and available upon request. A purchase order cannot be initiated unless the funds necessary have been previously approved in the school or program budget by the Board of Education. Each purchase order has been approved in the form of a requisition by the school administrator or manager responsible for the respective site or program. After initial approval at the local level, each requisition is reviewed and, if appropriate, authorized for processing in the form of a purchase order by staff of the Business Department.

FISCAL IMPACT

All expenditures have been made within the authorized budget.

RECOMMENDATION

Approve the Purchase Order Detail Report dated December 16, 2009.

TOPIC

CHECK REGISTER REPORT

DESCRIPTION

Commercial Check Registers have been presented to the Board of Education listing checks which have been issued in accordance with the established purchasing procedure and administrative regulations of the Irvine Unified School District.

These checks represent previously approved purchase orders and contracts and are presented to the Board of Education for ratification in accordance with the applicable provisions of the Education and Government Code Statutes of the State of California. Copies of full reports are available for review in the Office of the Superintendent upon request.

RECOMMENDATION

Ratify issuance of check numbers as listed, representing Board authorized purchase orders, invoices and contracts:

District 75, Irvine Unified School District —
Numbers **00138307** through **00139154**

District 50, CFD No. 01-1 –
Numbers **00001427** through **00001428**

District 44, CFD No. 86-1 —
Numbers **00004051** through **00004058**

Revolving Cash —
Numbers **32398** through **32453**

TOPIC

CONTRACT SERVICES ACTION REPORT 2009-10/xx

DESCRIPTION

AXIOM ADVISORS & CONSULTANTS, INC.

Consultant to provide mandated cost administration and claims management.

July 1, 2009 – June 30, 2010

0100503072-5811

Howell/Business Services

Fee not to exceed \$25,000.00

Unrestricted General Fund

DOLINKA GROUP, LLC

Consultant to conduct in-depth study of the redevelopment project areas within the boundaries of IUSD.

January 13, 2010 – June 30, 2010

4000564181-5811

Howell/Business Services

Fee not to exceed \$20,000.00

Special Reserve Fund

FAGEN, FRIEDMAN & FULFROST, LLP

Consultant to provide general legal counsel related to General Business. (Originally approved November 3, 2009.)

July 1, 2009 – June 30, 2010

0100503071-5839

Howell/Business Services

Fee not to exceed \$10,000.00

Fee not to exceed \$55,000.00

Unrestricted General Fund

GALLAGHER BENEFIT SERVICES

Consultant to provide ongoing benefit plan review/compliance audit; surveys, evaluate plan alternatives and reporting for the Irvine Unified School District.

January 1, 2010 – December 31, 2010

6900516960-5811

Howell/Fiscal Services

Fee not to exceed \$75,000.00

Self Insurance Fund

LECHUGA, DAVID M., Ph.D., APC

Consultant to provide Independent Educational Evaluations for Special Education students.

December 1, 2009 – June 30, 2010

0101755710-5811

Bevernick/Special Education Services

Fee not to exceed \$3,000.00

Restricted General Fund (Categorical)

PACIFIC SOILS ENGINEERING, INC.

Consultant to provide geotechnical services for the Woodbridge High School – Music and Fitness Center. (Originally approved May 5, 2009)

May 6, 2009 – December 31, 2010

3561290085-6115

Linton/Construction and Facilities

Fee not to exceed \$15,000.00

Fee not to exceed \$25,000.00

County School Facilities Fund

SOLUTION TREE

Consultant to provide in-service for Visual & Performing Arts staff on Professional Learning Communities.

January 14, 2010

0100920424-5811

VanPatten/Visual & Performing Arts

Fee not to exceed \$3,550.00

Unrestricted General Fund

TAIT & ASSOCIATES

Consultant to provide professional construction staking services for the Woodbridge High School Parking lot Expansion and Fire Road Loop project.

January 13, 2010 – September 30, 2010

3561290385-6110

Linton/Construction & Facilities

Fee not to exceed \$20,000.00

County School Facilities Fund

TEAM KIDS

Consultant to partner with IUSD Service Learning Facilitator to plan and implement two (2) service learning training days for teachers and provide service opportunities in IUSD schools and community for students and families.

August 1, 2009 – June 30, 2010

0102423120-5811

Fritzsche/Language Arts

Fee not to exceed \$25,500.00

Unrestricted General Fund

TOTAL RECALL CAPTIONING, INC.

Consultant to provide live captioning services of spoken language in classroom and at IEP meetings as required. (Previously approved October 6, 2009.)

July 1, 2009 – June 30, 2010

0101755710-5811

Bevernick/Special Education Services

Fee not to exceed \$27,500.00

Fee not to exceed \$64,740.00

Restricted General Fund (Categorical)

WEINBERG, BETTE

Consultant to train IUSD staff and educators to implement Service Learning projects; provide on-going technical assistance in creating successful Service Learning projects; and participate as a member of the Service Learning Advisory committee.

September 1, 2009 – August 30, 2010

0102423120-5811

Fritzsche/Language Arts

Fee not to exceed \$4,200.00

Unrestricted General Fund

FISCAL IMPACT

Restricted General Fund..... not to exceed \$40,240.00

Unrestricted General Fund not to exceed \$103,250.00

Self Insurance Fund not to exceed \$75,000.00

County School Facilities Fund..... not to exceed \$30,000.00

Special Reserve Fund..... not to exceed \$20,000.00

RECOMMENDATION

Approve and/or ratify the Contract Services Action Report 2009-10/09, as submitted.

TOPIC

MILEAGE REIMBURSEMENT RATE

DESCRIPTION

The approved mileage reimbursement rate for mileage was adopted on January 1, 2009 at a rate of \$.55 per mile. Effective January 1, 2010, the IRS standard mileage rate will be decreased to \$.50 per mile.

The IRS standard mileage rate is a guideline. If the IRS reimbursement rate is exceeded by an entity, the amount above \$.50 cents is taxable.

Mileage reimbursement applies to incidental use by non-administrative employees for required travel between schools, conferences, and similar approved use. This reimbursement rate does not apply to administrators who have mileage allowances.

FISCAL IMPACT

Decrease the mileage reimbursement rate from \$.55 per mile to \$.50 per mile.

RECOMMENDATION

Effective January 1, 2010, set the mileage reimbursement rate at \$.50 per mile.

TOPIC CLASSIFIED PERSONNEL ACTION REPORT 2009-10/09

RECOMMENDED FOR EMPLOYMENT	<u>Name</u>	<u>Assign/Location</u>	<u>Effective Date</u>
	HOURLY		
	Cacho, Beatriz	Instructional. Asst. Behavioral Tutor/ Special Ed.	1/4/10
	Cunningham, Mark	Instructional Asst./Lakeside	1/4/10
	Durocher, Ryan	Instructional Asst./CHS-Legacy	12/8/09
	Franks, Lori	Health Clerk/Health Services	12/14/09
	Lawler, Katharine	Guid. Para I/Guidance Resources	12/2/09
	Paski, David	Instructional Asst./Brywood	11/30/09
	Reed, Kathryn	Instructional Asst./Stone Creek	12/7/09
	Truong, Ana	Clerk IV/Career Link	12/14/09
	SUBSTITUTES		
	Herrera, Francisco	Custodial/Facilities Support	11/24/09
	Kondo, Taini	Nutrition Asst./Nutrition Services	12/7/09
	Martinez, Maricela	Nutrition Asst./Nutrition Services	1/4/10
	McKinney, Sheila	Nutrition Asst./Nutrition Services	12/7/09
	Morgan, Karen	Noon Duty/Plaza Vista	12/3/09
	Okui, Reiko	Noon Duty/Meadow Park	12/1/09
	Pope, Kathleen	Nutrition Asst./Nutrition Services	12/7/09
RESIGNATION	Millhouse, Janice	Payroll Technician/Payroll	1/31/10
RETIREMENTS	Kahle, Julia	Clerk II/Woodbury	12/18/09
	Suppe, Myra	Clerk II/Irvine High	12/30/09
	Wu, Sue	Inst. Asst./Canyon View	12/30/09
SEPARATIONS	Goudas, Carlyn	Career Guid. Para I/Career Link	12/10/09
	Green, Shannon	Career Guid. Para I/Career Link	12/9/09
RECOMMENDATION	Approve and/or ratify the Classified Personnel Action Report 2009-10/09 as submitted for Employment, Resignation, Separations, and Retirements.		

TOPIC	CERTIFICATED PERSONNEL ACTION REPORT 2009-10/09		
RECOMMENDED FOR EMPLOYMENT	<u>Name</u>	<u>Assign/Location</u>	<u>Effective Date</u>
	ADMINISTRATORS		
	Martinez, Luisa	Psychologist/Special Ed	12/7/2009
	CERTIFICATED		
	Kresser, Joanne	Upper/Springbrook	1/4/2010
	SUBSTITUTES		
	Cho, Annie	Elementary	11/25/2009
	Harman, Daniel	Elementary/Secondary	12/2/2009
	Jaus, Jon	Elementary/Secondary	11/25/2009
	Martin, Corryn	Secondary	11/19/2009
Parsons, Brandon	Elementary/Secondary	11/30/2009	
Swanson, Nancy	Elementary	11/30/2009	
RESIGNATION(S)	<u>Name</u>	<u>Assign/Location</u>	<u>Effective Date</u>
	Parker, Taylor	Upper/Springbrook	12/4/2009
EMERITUS RETIREMENT(S)	Arnold, Patricia	Ed Specialist/Northwood	1/31/2010
	Austin, Anita	Kindergarten/Plaza Vista	1/31/2010
	Baker, Harvey	Ed Specialist/Rancho MS	1/31/2010
	Bandaruk, Barry	Science/Sierra Vista MS	1/31/2010
	Bergquist, Virginia	Upper/Westpark	1/31/2010
	Brashier, Susan	Eng/Latin/University HS	1/31/2010
	Breen, Cynthia	Primary/Meadowpark	1/31/2010
	Burton, Sandra	Soc Sci/Sierra Vista MS	1/31/2010
	Butler, Frank	Soc Sci/Northwood HS	1/31/2010
	Butler Jr, William	Science/University HS	1/31/2010
	Carrasco, Suzanne	Primary/Eastshore	1/31/2010
	Clark, Robert	Soc Sci/Sierra Vista MS	1/31/2010
	Crump, Annemarie	Primary/Alderwood	1/31/2010
	Cummings, Barbara	English/Lakeside MS	1/31/2010
	Dennis, Janis	Eng/Business/Irvine HS	1/31/2010
	Dickey, Judy	Upper/Stonegate	1/31/2010
	Eisele, Sandra	Ed Specialist/Greentree	1/31/2010
	Flair, Erin	Speech/Lang /Eastshore	1/31/2010
	Freeman, Joann	Upper/Culverdale	1/31/2010
	Fritsch, Constance	Primary/Northwood	1/31/2010
	Fritzsche, Jean	TOSA/District Office	1/31/2010
	Glassen, Birgitta	Primary/Turtle Rock	1/31/2010
Gould, Owen	Eng: Drama/Northwood HS	1/31/2010	
Griffin, Terry	Soc Sci/Irvine HS	1/31/2010	

Gross, Susan F.	Ed Specialist/Meadowpark	1/31/2010
Gross, Susan M.	Art: K-6/Fine Arts	1/31/2010
Halley, Lynne	Primary/Oak Creek	1/31/2010
Hanley, Constance	Independent Study/SJHS	1/31/2010
Hart, Sarabecca	Primary/Plaza Vista	1/31/2010
Hawley, Dawn	Primary/Vista Verde	1/31/2010
Henigan, Terry	Athletic Director/Irvine HS	1/31/2010
Hoegh, Margaret	Upper/Bonita Canyon	1/31/2010
Ives, Charles	Soc Sci/Athletics/University HS	1/31/2010
James, Geneva	Primary/Bonita Canyon	1/31/2010
Johnson, Belinda	Humanities/Venado MS	1/31/2010
Kasparian, Laurie	Eng/Health Ed/Woodbridge HS	1/31/2010
Keith, Stephen	PE/Irvine HS	1/31/2010
Kenny, Kathleen	English/Sierra Vista MS	1/31/2010
Kingsbury, David	Humanities/Rancho MS	1/31/2010
Kingsbury, Kaye	Librarian/University HS	1/31/2010
Knudson, Thomas	PE/Rancho MS	1/31/2010
Mac Donell, Susan	Upper/Culverdale	1/31/2010
Mamer, James	Soc Sci/Northwood HS	1/31/2010
Mc Quiddy, Maryann	Ed Specialist/Irvine HS	1/31/2010
Meany, Deborah	Spanish/Northwood HS	1/31/2010
Messenger, Richard	Music/Irvine HS	1/31/2010
Miranda, Stephen	Spanish/PE/Sierra Vista MS	1/31/2010
Oblea, Donna	Speech/Lang /Canyon View	1/31/2010
O'Neil, Kathleen	Spanish/University HS	1/31/2010
Pendleton, Jewel	Speech/Lang /Meadowpark	1/31/2010
Pestolesi, Robert	Indus/Tech Ed/Irvine HS	1/31/2010
Petro, Barbara	Science/University HS	1/31/2010
Price, Linda	Upper/Meadowpark	1/31/2010
Purdy, Deloris	Ed Specialist/Lakeside MS	1/31/2010
Reed, Sally	Ed Specialist/Canyon View	1/31/2010
Rhoads, Karen	Upper/Eastshore	1/31/2010
Richards, Bonnie	Ed Specialist/Stonegate/TR	1/31/2010
Robinson, Laura	Math/Rancho MS	1/31/2010
Rogers, Mark	Ed Specialist/Special Ed	1/31/2010
Schulenburg, Janis	Art/Irvine HS	1/31/2010
Schultz, Suzanne	Ed Specialist/Westpark	1/31/2010
Sipkovich, Vincent	Upper/Brywood	1/31/2010
Smart, Ronald	Music/Rancho MS	1/31/2010
Soderwall, Ronald	Music/Woodbridge HS	1/31/2010
Steele, Carol	Kindergarten/Stone Creek	1/31/2010
Stevens, Elizabeth	Upper/Culverdale	1/31/2010
Steyer, Judith	Primary/Meadowpark	1/31/2010
Suda, Kaoru	Primary/Culverdale	1/31/2010
Terry, Patricia	English/University HS	1/31/2010
Thornton, Patricia	English/Lakeside MS	1/31/2010

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Valentine, Sally	Nurse/Health Services	1/31/2010
Wiggins, Barbara	Art/PE/Sierra Vista MS	1/31/2010
Wynn, Martha	Kindergarten/Santiago Hills	1/31/2010
Yockel, Norma	Nurse/Health Services	1/31/2010
Zemke, Katie	Science/Lakeside MS	1/31/2010

RECOMMENDATION Approve and/or ratify the Certificated Personnel Action Report 2009-10/09 Board as submitted for Employment, Resignations and Retirements.

TOPIC

GIFTS

DESCRIPTION

The sites listed have been offered the following gifts:

University High School

Donation: \$200.00

Donor: Moidul and Seema Hassan

RECOMMENDATION

Accept the gifts to the District, as listed.

TOPIC

CONFERENCE ATTENDANCE

DESCRIPTION

Board approval and/or ratification is required for the attendance of staff at the following out-of-state events:

Event: CADCA's National Leadership Forum
Location: Washington, D.C.
Dates: February 7-12, 2010
Attendee: Nancy Colocino
Cost: \$2,971.00
Budget: 0102525850-5210 (50%) (Restricted General Fund)
0102521420-5210 (50%) (Restricted General Fund)

FISCAL IMPACT

\$2,971.00 (Restricted General Fund)

RECOMMENDATION

Approve out-of-state conference attendance for staff, as follows:
1) Nancy Colocino to Washington, D.C. on February 7-12, 2010 for \$2,971.00.

TOPIC**FIELD TRIPS AND EXCURSIONS****DESCRIPTION**

District policy states that field trips or excursions to destinations outside the State of California, requiring solicitation of funds in excess of \$1,500, or requiring teacher release from regular duties shall receive Board approval prior to planning the field trip or excursion.

District policy further states that no expenses of pupils participating in a field trip or excursion shall be paid with school district funds, unless the field trip is required as part of an approved program. If an individual cannot raise the funds, a scholarship or other form of financial support shall be provided. The source of this financial support shall not be from any IUSD account.

Applications for the following field trips were received for approval. These trips fall within District overnight field trip restrictions. District liability will apply.

Sponsoring School: Woodbridge High School
 Excursion: Community Arts Showcase
 Destination: Anaheim, California
 Dates: January 19, 2010
 Participants: 53 students / 45 adults
 Cost: \$560.00

Sponsoring School: Bonita Canyon
 Excursion: Getty Field Trip
 Destination: Pacific Palisades, California
 Dates: January 22, 2010
 Participants: 83 students / 12 adults
 Cost: \$1,601.90

Sponsoring School: Northwood High School
 Excursion: Camping Trip
 Destination: Cardiff, California
 Dates: January 31-February 1, 2010
 Participants: 7 students / 1 adults
 Cost: \$35.00

Sponsoring School: Stone Creek
 Excursion: Riley's Farm
 Destination: Oak Glen, California
 Dates: March 12, 2010
 Participants: 70 students / 8 adults

Cost: \$2,310.00

Sponsoring School: Irvine High School
 Excursion: Getty Villa
 Destination: Malibu, California
 Dates: March 31, 2010
 Participants: 56 students / 4 adults
 Cost: \$840.00

Sponsoring School: Irvine High School
 Excursion: Bishop Gorman Easter Classic Baseball
 Tournament
 Destination: Las Vegas, Nevada
 Dates: April 7-10, 2010
 Participants: 18 students / 4 adults
 Cost: \$4,050.00

RECOMMENDATION

Approve the following field trips funded by donations:

- 1) Woodbridge High School Entertainers/Encore students to Anaheim, California, on January 19, 2010 for \$560.00;
- 2) Bonita Canyon 6th grade students to Pacific Palisades, California, on January 22, 2010 for \$1,601.90;
- 3) Northwood High School Surfrider Club to Cardiff, California, on January 31-February 1, 2010 for \$35.00;
- 4) Stone Creek 5th grade students to Dana Point, California, on February 5, 2010 for \$1,820.00;
- 5) Stone Creek 5th grade students to Oak Glen, California, on March 12, 2010 for \$2,310.00;
- 6) Irvine High School Mythology students to Malibu, California, on March 31, 2010 for \$840.00;
- 7) Irvine High School baseball team to Las Vegas, Nevada, on April 7-10, 2010 for \$4,050.00.

TOPIC**CHANGE ORDER
SANTIAGO HILLS ELEMENTARY SCHOOL
MODERNIZATION PROJECT****DESCRIPTION**

Certain modifications were required during the construction phase of the Santiago Hills Elementary School Modernization project, which require change orders. A list of each item, the requesting party, a brief explanation of the reason for the change and the cost of the change is available in the Facilities office upon request.

The following list contains the bid category, contractor, change order amount, and cumulative percentage of the applicable contract. The cumulative total of the change order is within the 10% allowed by the Public Contract Code.

<u>Bid Category</u>	<u>Contractor</u>	<u>This Change Order</u>	<u>Cumulative % All C/O's</u>
06-1 Rough Carpentry, Misc. Steel	Rocky Coast Framers, Inc.	C/O # 2 \$1,180.00	2.79%

FISCAL IMPACT

\$1,180.00

CFD No. 86-1/County School
Facilities Fund**RECOMMENDATION**

Approve the listed change orders in the cumulative amount of \$1,180.00, at the Santiago Hills Elementary School Modernization project. No change to the completion date.

TOPIC**NOTICES OF COMPLETION
SANTIAGO HILLS ELEMENTARY SCHOOL
MODERNIZATION PROJECT****DESCRIPTION**

The following list contains the bid category, contractor, and the date the Board of Education approved each of the listed contracts for the Santiago Hills Elementary School Modernization project.

<u>Bid Category</u>	<u>Contractor</u>	<u>Board Approval Date</u>
02-1 Demo, Abatement	Environmental Construction Group, Inc.	May 19, 2009
06-1 Rough Carpentry, Misc. Steel	Rocky Coast Framers, Inc.	May 19, 2009

The project is substantially complete, and these contracts are ready for acceptance by the Board of Education.

At this time, staff requests the Board accept the project as complete and authorize staff to file a Notice of Completion for each contractor listed, with the County of Orange Recorder's Office.

FISCAL IMPACT

None

RECOMMENDATION

Accept the contracts of the listed contractors for the Santiago Hills Elementary School Modernization project as complete and authorize staff to file a Notice of Completion with the County of Orange Recorder's Office.

TOPIC**CHANGE ORDERS
LAKESIDE MIDDLE SCHOOL MODERNIZATION PROJECT****DESCRIPTION**

Certain modifications were required during the construction phase of the Lakeside Middle School Modernization project, which require a change order. A list of each item, the requesting party, a brief explanation of the reason for the change and the cost of the change is available in the Facilities office upon request.

The following list contains the bid category, contractor, change order amount, and cumulative percentage of contract. The cumulative total of the change orders to any of the contractors listed below is within the 10% allowed by the Public Contract Code.

<u>Bid Category</u>	<u>Contractor</u>	<u>This Change Order</u>	<u>Cumulative % All C/O's</u>
02-1 Demo & Abatement	Environmental Construction Group, Inc.	C/O #1 \$6,054.00	4.10%
03-1 Concrete, Reinforcing & AC Paving	HCH Constructors-Managers, Inc.	C/O #1 \$7,387.00	2.97%
6-1 Rough Carpentry, Structural Steel & Misc. Metals	Rocky Coast Framers, Inc.	C/O #1 \$1,617.00	0.66%
6-2 Finish Carpentry	Lozano Caseworks, Inc.	C/O #1 \$400.00	0.38%
9-1 Drywall, Lath, Plaster & ACT	Caston Plastering & Drywall, Inc.	C/O #1 \$1,841.00	0.74%
9-2 Ceramic Tile	Premier Tile & Marble Co.	C/O #1 \$2,311.00	2.35%
9-3 Floor Covering	Progressive Floor Covering, Inc.	C/O #1 \$10,200.00	4.53%

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9-4 Painting & Wallcovering	J. Kel Painting & Wallcovering, Inc.	C/O #1 \$3,847.00	2.92%
10-1 Misc. Specialties, Toilet Accessories	Inland Empire Architecture Specialties	C/O #1 \$908.00	0.84%
15-2 Plumbing	Interpipe Contracting, Inc.	C/O #1 \$1,225.00	0.50%
15-3 HVAC	Comfort Conditioning Company, Inc.	C/O #1 \$20,447.00	2.85%
16-1 Electrical	Tri-Power Electric, Inc.	C/O #1 \$44,171.00	4.24%

FISCAL IMPACT

\$100,408.00

CFD No. 86-1/County School
Facilities Fund**RECOMMENDATION**

Approve the listed change orders in the cumulative amount of \$100,408.00, at the Lakeside Middle School Modernization project. No change to the completion date.

TOPIC**CHANGE ORDERS
WOODBIDGE HIGH SCHOOL MODERNIZATION PROJECT****DESCRIPTION**

Certain modifications were required during the construction phase of the Woodbridge High School Modernization project, which require a change order. A list of each item, the requesting party, a brief explanation of the reason for the change and the cost of the change is available in the Facilities office upon request.

The following list contains the bid category, contractor, change order amount, and cumulative percentage of contract. The cumulative total of the change orders to any of the contractors listed below is within the 10% allowed by the Public Contract Code.

<u>Bid Category</u>	<u>Contractor</u>	<u>This Change Order</u>	<u>Cumulative % All C/O's</u>
06-1 Rough Carpentry, Structural Steel & Misc. Metals	Four Point Builders, Inc.	C/O #5 \$2,923.00	1.66%
08-1 Doors, Frames, Hardware & Glazing	Inland Building Construction Companies, Inc.	C/O #4 \$2,676.00	4.97%
15-2 Plumbing	Empyrean Plumbing, Inc.	C/O #2 \$5,962.00	1.21%
15-3 HVAC	AireMasters Air Conditioning	C/O #3 \$23,214.00	1.96%
16-1 Electrical	Gilbert & Stearns, Inc.	C/O #2 \$22,207.00	1.94%

FISCAL IMPACT

\$56,982.00

CFD No. 86-1/County School
Facilities Fund**RECOMMENDATION**

Approve the listed change orders in the cumulative amount of \$56,982.00, at the Woodbridge High School Modernization project. No change to the completion date.

IUSD/Howell/Linton
Board Agenda
January 12, 2010

TOPIC

SUBMISSION OF THE 2008-09 AUDIT OF THE IRVINE UNIFIED SCHOOL DISTRICT

DESCRIPTION

Vavrinek, Trine, Day & Co. (“VTD”), Certified Public Accountants have completed the examination of the financial statements of funds and accounts of the Irvine Unified School District.

The completion of this audit is in accordance with Education Code Section 41020. Copies of this report will be filed with the County Superintendent of Schools, County Auditor, State Department of Education, and the Audit Division of the State Department of Finance. By law, the Board must file the audit by January 15 each year.

The audit report is typically presented to the Board of Education at the December Board Meeting. School agency audits were delayed due to a revision to the 2008-09 State Budget that unappropriated \$1.6 billion in categorical funding. VTD has completed the necessary adjustments to assure the financial audit is accurate and conforms with all accounting regulations and guidelines.

Contents of this report will be reviewed at the January 12th Board of Education meeting, and a representative of VTD, will be available to answer questions regarding the audit.

RECOMMENDATION

Receive and file the audit of the 2008-09 financial records of the Irvine Unified School District, as presented by Vavrinek, Trine, Day & Co.

TOPIC

RESOLUTION NO. 09-10-41: SIGNATURE AUTHORIZATION AND APPROVAL, PROGRAM AREA PLANS, POLICIES AND PROCEDURES, HEAD START, EARLY CHILDHOOD LEARNING CENTER, FY 2009-2010

DESCRIPTION

Head Start is a comprehensive child development program that offers students a “head start” into the educational system, creates a link from home to school and facilitates a smooth transition to kindergarten. Families are strengthened through the provision of health, nutrition and mental health services, parent education and involvement, family support services and linkages with community resources.

This federally funded program is regulated by the Head Start Performance Standards which establishes requirements for the organization, management, and administration of the program. These standards define regulations and minimum requirements for the entire range of Head Start services. Local program area plans and policies and procedures are developed to ensure compliance in all program service areas: Education, Health and Safety, Nutrition, Mental Health, Disabilities, Family Support Services, Parent Involvement, Governance, Fiscal, Enrollment/Recruitment and Selection, Facilities and Program Design and Management.

FISCAL IMPACT

No impact to the General Fund.

RECOMMENDATION

Adopt Resolution No. 09-10-41 for signature authorization and approval of the program area plans, policies and procedures, Head Start, Early Childhood Learning Center, FY 2009-2010.

Roll Call Vote: Gavin Huntley-Fenner, Sue Kuwabara, Carolyn McInerney Mike Parham, and Sharon Wallin.

IUSD/Parham/Sipelis/Desimone
Board Agenda
January 12, 2010

Attachment

IRVINE UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 09-10-41

**HEAD START PROGRAM AREA PLANS, POLICIES AND PROCECURES
2009-2010**

WHEREAS, the Irvine Unified School District agrees to provide Head Start services to three and four year old children, FY 2009-2010; and

WHEREAS, this resolution must be adopted in order to certify the approval from the Board of Education to approve the Head Start program area plans, policies and procedures, for Head Start services, FY 2009-2010.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Irvine Unified School District approves program area plans, policies and procedures for Head Start services and that the persons who are listed below are authorized to sign the transaction for the Board of Education:

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
Gwen Gross	Superintendent	_____
Cassie Parham	Assistant Superintendent	_____

ADOPTED by the Board of Education of the Irvine Unified School District this 12th day of January 2010.

President, Board of Education

TOPIC	RESOLUTION NO: 09-10-42: SIGNATURE AUTHORIZATION AND SUBMISSION OF GRANT PROPOSAL: OC WORKFORCE INVESTMENT ACT PROGRAM SERVICES FOR IN-SCHOOL YOUTH AND OUT-OF-SCHOOL YOUTH, JULY 1, 2010 – JUNE 30, 2014
DESCRIPTION	The In-School and Out-of-School Youth Programs emphasize the long term development of targeted low income youth ages 16-21, by providing integrated year-round services to connect them successfully to the labor market and needed support services. An Individual Service Plan will be developed for each participant that identifies goals and performance outcomes in the areas of employment and education/training with a focus on career ladder planning. Collaborative partnerships will help to support positive outcomes.
FISCAL IMPACT	No fiscal impact on the Irvine Unified School District General Fund. All activities outlined in this proposal will be paid for through the grant funds of \$180,583 for In-School Youth and \$200,874 for Out-of-School Youth and in-kind support from community agencies and businesses.
RECOMMENDATION	Adopt Resolution No: 09-10-42 for signature authorization and approval of submission of the grant proposal for the OC Workforce Investment Act Youth Program Services for In-School Youth and Out-of-School Youth. <i>Roll Call Vote: Gavin Huntley-Fenner, Sue Kuwabara, Carolyn McInerney, Mike Parham, and Sharon Wallin.</i>

IUSD/Parham/Bevernick/O'Neal
Board Agenda
January 12, 2010

Attachments

***IRVINE UNIFIED SCHOOL DISTRICT
GRANT ABSTRACT***

TITLE:

OC Workforce Investment Act (WIA) Youth Program Services for In-School Youth and Out-of-School Youth

SCHOOLS:

Creekside High School University High School
Irvine High School Woodbridge High School
Northwood High School

PURPOSE:

The Workforce Investment Act (WIA) Proposal was designed to address employment, training needs and skill deficiencies of economically disadvantaged youth ages 16-21 for both in-school youth and out-of-school youth. The funding originates from the US Department of Labor, and is overseen by the Orange County Workforce Investment Board (WIB). IUSD has partnered with the OC WIB for the last 27 years. The WIA Program emphasizes long-term development of young people, including those with disabilities, by providing integrated year round services to connect them successfully to the labor market, help them reach program goals, and positive outcomes.

CONTINUOUS IMPROVEMENT EFFORT:

1) Linking Student Work to Careers and 2) Developing People and Building Community

NEED:

The unemployment rate in CA is currently 12.3 % and in Orange County 9.4%. These numbers represent figures for all individuals. Unfortunately the unemployment rate for individuals with disabilities is much higher and ranges from 67% to 95% depending on the specific disability. There is a definite need to educate youth regarding the importance of employment as part of self sufficiency and successful, quality adult independence. In addition, it is critical that youth know how to access support services. The WIA Program provides the opportunity to bring in addition funding and resources to support transition age youth.

GOALS AND OBJECTIVES:

1. Economic self sufficiency and adult independence will be promoted through a focus on an integrated service delivery system.
 - 1.1 Individual Service Plans will be developed for each of the participants.
 - 1.2 Participants will be supported through the development of a Resource Network with a focus on resilience.
2. Ensure provision of integrated services to participants.
 - 2.1 Connect WIA funded and non-funded services
 - 2.2 Promote Career ladder employment opportunities

ACTIVITIES:

Participants will be assigned to a service coordinator who will facilitate access to needed services that will support success of the participant in their short and long term employment related goals.

EVALUATION:

Specific outcome data will be collected in keeping with the evaluation plan designed by the Orange County Workforce Investment Board.

POPULATION:

In-school and out-of-school participants must be 16-21, and meet the low income youth eligibility criteria, as defined by the Workforce Investment Act.

BUDGET:

The budgets includes In-School Youth \$180,583 and Out-of-School Youth \$200,874 in the fiscal year 2010-11. These contracts may be renewed for an additional four consecutive one year periods.

TOPIC	RESOLUTION NO: 09-10-43: SIGNATURE AUTHORIZATION AND SUBMISSION OF GRANT PROPOSAL: IMPLEMENTATION OF THE OC WORKFORCE INVESTMENT ACT PROGRAM SERVICES FOR SOUTH ORANGE COUNTY IN-SCHOOL YOUTH AND OUT-OF SCHOOL YOUTH, July 1, 2010 – June 30, 2014
DESCRIPTION	The In-School and Out-of-School Youth Programs emphasize the long term development of targeted low income youth ages 16-21, by providing integrated year-round services to connect them successfully to the labor market and needed support services. An Individual Service Plan will be developed for each participant that identifies goals and performance outcomes in the areas of employment and education/training with a focus on career ladder planning. Collaborative partnerships will help to support positive outcomes.
FISCAL IMPACT	No fiscal impact on the Irvine Unified School District General Fund. All activities outlined in this proposal will be paid for through the grant funds of \$123,847 for In-School Youth and \$82,564 for Out-of-School Youth and in-kind support from community agencies and businesses.
RECOMMENDATION	Adopt Resolution No: 09-10-43 for signature authorization and approval of submission of the grant proposal for implementation of the OC Workforce Investment Act Youth Program Services for South Orange County In-School Youth and Out-of-School Youth. <i>Roll Call Vote: Gavin Huntley-Fenner, Sue Kuwabara, Carolyn McInerney, Mike Parham, and Sharon Wallin.</i>

IUSD/Parham/Bevernick/O'Neal
Board Agenda
January 12, 2010

Attachments

**IRVINE UNIFIED SCHOOL DISTRICT
GRANT ABSTRACT**

TITLE:

OC Workforce Investment Act (WIA) Youth Program Services for In-School Youth and Out-of-School Youth for South Orange County

SCHOOLS:

Capistrano Unified School District High Schools
Saddleback Valley Unified School District High Schools

PURPOSE:

The Workforce Investment Act (WIA) Proposal was designed to address employment, training needs and skill deficiencies of economically disadvantaged youth ages 16-21 for both in-school youth and out-of-school youth. The funding originates from the US Department of Labor, and is overseen by the Orange County Workforce Investment Board (WIB). IUSD has partnered with the OC WIB for the last 27 years. The WIA Program emphasizes long-term development of young people, including those with disabilities, by providing integrated year round services to connect them successfully to the labor market, help them reach program goals, and positive outcomes.

CONTINUOUS IMPROVEMENT EFFORT:

1) Linking Student Work to Careers and 2) Developing People and Building Community

NEED:

The unemployment rate in CA is currently 12.3 % and in Orange County 9.4%. These numbers represent figures for all individuals. Unfortunately the unemployment rate for individuals with disabilities is much higher and ranges from 67% to 95% depending on the specific disability. There is a definite need to educate youth regarding the importance of employment as part of self sufficiency and successful, quality adult independence. In addition, it is critical that youth know how to access support services. The WIA Program provides the opportunity to bring in addition funding and resources to support transition age youth.

GOALS AND OBJECTIVES:

1. Economic self sufficiency and adult independence will be promoted through a focus on an integrated service delivery system.
 - 1.1 Individual Service Plans will be developed for each of the participants.
 - 1.2 Participants will be supported through the development of a Resource Network with a focus on resilience.
2. Ensure provision of integrated services to participants.
 - 2.1 Connect WIA funded and non-funded services
 - 2.2 Promote Career ladder employment opportunities

ACTIVITIES:

Participants will be assigned to a service coordinator who will facilitate access to needed services that will support success of the participant in their short and long term employment related goals.

EVALUATION:

Specific outcome data will be collected in keeping with the evaluation plan designed by the Orange County Workforce Investment Board.

POPULATION:

In-school and out-of-school participants must be 16-21, and meet the low income youth eligibility criteria, as defined by the Workforce Investment Act.

BUDGET:

The budgets include In-School Youth \$123,847 and Out-of-School Youth \$82,564 in the fiscal year 2010-11. Service will be funded through IUSD and delivered in South Orange County. These contracts may be renewed for an additional four consecutive one year periods.

TOPIC**SECOND READING AND ADOPTION: PROPOSED BOARD POLICY 5113.2: SCHOOL ATTENDANCE REVIEW BOARD (SARB)****DESCRIPTION**

Improving student attendance and reducing the dropout rate is a district priority. Pursuant to California Education Code 48200, every child from the age of 6 to 18 in the district is required to attend school regularly in order to make a successful transition to the next grade level and to graduate with a high school diploma. All enrolled students, regardless of age, will be held to the same district school attendance rules. The Board recognizes that a vigilant supervision of attendance to improve attendance rates and graduation rates and to reduce truancy and dropout rates is vital to the learning and achievement of all children.

The district will employ all means of intervention to improve student attendance at all level of instruction. The district designates that a district administrator will act as Coordinator of the Student Attendance Review Board (SARB) and will provide all of the services and interventions possible through that body to improve attendance and behavior of students who are referred to the Board due to truancy, irregular attendance, and behavior.

The Board directs that an Attendance Specialist will be responsible for managing an attendance program that reaches every student, is conducted in collaboration with local resources, uses truancy and dropout data to modify interventions, and shares outcomes with the County Superintendent, all SARB representatives, and the Governing Board.

FISCAL IMPACT

No impact to the General Fund.

RECOMMENDATION

Approve for second reading and adoption proposed Board Policy 5113.2: School Attendance Review Board (SARB).



BOARD POLICY
Irvine Unified School District

5113.2

S.A.R.B.
School Attendance Review Board

Students

Attendance Supervision

Improving student attendance and reducing the dropout rate is a District priority. Pursuant to *EC 48200*, every child from the age of 6 to 18 in the District is required to attend school regularly unless otherwise provided by law in order to make a successful transition to the next grade level and to graduate with a high school diploma. All enrolled students, regardless of age, will be held to the same District school attendance rules. The Irvine Unified School District Board of Education recognizes that a vigilant supervision of attendance to improve attendance rates and graduation rates and to reduce truancy and dropout rates is vital to the learning and achievement of all children.

Because supervision of attendance is an essential component of an effective school attendance program, the Superintendent will designate a district employee to supervise attendance. The Attendance Specialist will be responsible for managing an attendance program that reaches every student, is conducted in collaboration with local resources, uses truancy and dropout data to modify interventions, and shares outcomes with the County Superintendent, all SARB representatives, and the Board of Education.

Among other duties that may be required by the Board shall be those specific duties related to compulsory full-time education, truancy, work permits, compulsory continuation education, and opportunity schools, classes, and programs. (*EC 48240*)

Limiting Excused Absences and Eliminating Unexcused Absences

The Coordinator of Student Services and the Attendance Specialist must ensure that the attendance program limits excused absences and decreases unexcused absences. *EC 48205* enumerates the reasons for excused absences, and the Coordinator of Student Services, the Principal, or the SARB may require verification by a school official or physician if absences for health reasons appear excessive and may require prior notice from parents for absences excused for

justifiable personal reasons, such as non-emergency appointments or permitted religious instruction or retreats. (EC 46014, 48205)

Students who are 18 years of age or older or who are emancipated may provide their own excuses for absences, and the Principal, Assistant Principal, or Site Attendance Clerk may require verification from a physician or designated school official when necessary. (EC 46012)

The Coordinator of Student Services shall ensure that the district Student Attendance Review Board (SARB) convenes regularly and follows all state, county, and district policies and laws to successfully conduct panel hearings and make recommendations for interventions, placements, and other actions as proscribed by California Education Code. The Coordinator will submit annual reports of the SARB to the Board at the end of each school year.

Legal References:

Education Codes

1740 Employment of personnel to supervise attendance (county superintendent)

2550-2558.6 Computation of revenue limits

37201 School month

37223 Weekend classes

41601 Reports of average daily attendance

42238-42250.1 Apportionments

46000 Records (attendance)

46010-46014 Absences

46100-46119 Attendance in kindergarten and elementary schools

46140-46147 Attendance in junior high and high schools

48200-48208 Children ages 6-18 (compulsory full-time attendance)

48210-48216 Exclusions from attendance

48240-48246 Supervisors of attendance

48260-48273 Truants

48291 Criminal complaint against parent

48292 Filing complaint against parent

48293 Relating to truants, fine for non-attendance

48320-48325 School attendance review boards

48340-48341 Improvement of student attendance

49067 Unexcused absences as cause of failing grade

Elections Code 12302 Student participation on precinct boards

Family Code 6920-6929 Consent by minor

Vehicle Code 13202.7 Driving privileges; minors; suspension or delay for habitual truancy

Welfare and Institutions Code

601-601.4 Habitually truant minors

11253.5 Compulsory school attendance

Code of Regulations, Title 5

306 Explanation of absence

420-421 Record of verification of absence due to illness and other causes

Attorney General Opinions

66 Ops. Cal. Atty. Gen 245, 249 (1983)

Court Decisions

American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307

Policy Adopted: (Date)



ADMINISTRATIVE REGULATION
Irvine Unified School District

5113.2

S.A.R.B.
School Attendance Review Board

Attendance Monitoring and The Student Attendance Review Board (SARB)

Parents/guardians of children are welcome partners in improving the school attendance of their children. Trust and collaboration should be the objective in communicating and interacting with parents about school attendance problems. The Coordinator of Student Services and other staff responsible for supervising attendance shall use appropriate formal and informal school attendance notifications and shall facilitate open, honest, and blame-free discussions about school attendance before designating students as “habitual truants.”

The Coordinator of Student Services in coordination with the District’s Attendance Specialist will conduct full and impartial investigations of all school attendance complaints or referrals and may forward cases of persistent irregular attendance or habitual truancy to the SARB for a proper disposition. The Coordinator of Student Services will ensure that the SARB panel convenes monthly to review and take action upon student cases of irregular attendance, truancy, and behavioral issues. (EC 48262, 48263, 48290)

School attendance is a community concern, and The Coordinator of Student Services must collaborate with all appropriate agencies, including law enforcement agencies, as partners in the SARB process to meet the special needs of pupils with school attendance or school behavior problems. (EC 48262, 48263, 48291)

Duties of The Coordinator of Student Services and the District Attendance Specialist

The Coordinator of Student Services in coordination with the Attendance Specialist shall have the following duties of monitoring attendance, developing strategies for truancy reduction, and coordinating the School Attendance Review Board:

Attendance Monitoring

1. Act as a resource to school or District staff regarding attendance issues, and provide training, as necessary, related to record keeping for student attendance, early identification of truancy, and data

- collection for truancy rates, graduation rates, and dropout rates.
2. Collect, analyze, and report truancy data, graduation-rate data, and dropout data as ongoing activities for appropriate school, District, and county personnel to inform decisions about site-level, District-level, and county-level attendance and behavior interventions.
 3. Maintain data on the successful transfer of students from and to alternative school programs, charter schools, and other schools in the District or County.
 4. Provide an opportunity for parents or guardians to challenge the accuracy of attendance records that could impact the determination of grades, CalWORKS benefits, or involuntary transfers (*EC 49070*).
 5. For students in private schools, verify that the students' private schools have filed Private School Affidavits with the State Superintendent of Public Instruction. If a complaint or referral has been submitted regarding the attendance of a minor in a school that has filed a Private School Affidavit, investigate the case by analyzing the student's private school attendance register. If the private school attendance record is not available or does not show regular school attendance during the days that the private school is maintained during the year, the student shall be referred to the SARB to determine the disposition of the case. (*EC 48290, 48222, 48223, 48290, 48291*)

Developing and Coordinating Strategies for Truancy Reduction

1. Coordinate truancy-prevention strategies based on the early identification of truancy, such as prompt notification of absences in the parents' native language, selective approval of work permits, assignments of weekend school instruction, and counseling for truants.
2. Assist school or District staff to develop site attendance plans by providing youth development strategies, resources, and referral procedures. Explain District and county policies, regulations, and procedures.
3. Maintain an inventory of local alternative educational programs and community resources, and employ those programs and resources to meet the differential needs of students with school attendance or school behavior problems. Inform parents/guardians of truant students about alternative educational programs in the District to which the student may be assigned. (*EC 48322*)
4. Encourage and coordinate the adoption of attendance-incentive programs at school sites and in individual classrooms that reward and celebrate good attendance and significant improvements in attendance.

5. Coordinate site-level Student Success Teams (SSTs) or School Attendance Review Teams (SARTs) to reduce truancy and collect data on the outcomes of those meetings at each grade level.

SARB Responsibilities for Dropout Prevention

1. Review the school attendance record and other documentation to determine the adequacy of all cases referred to the SARB and to determine if special arrangements or experts will be needed for the meeting. If the case warrants the resources of the SARB panel, schedule a SARB meeting with the parent and the family. If the referral contains inadequate information or if appropriate school-level intervention has not been attempted, remand the case to the school for further work.
2. Ensure that SARB meetings maintain high expectations for all students, and ensure that families and youth are involved in selecting resources and services.
3. Refer students with attendance or behavior problems that cannot be resolved by the SARB to the appropriate agency, including law enforcement agencies when necessary. Also, refer parents or guardians who continually and willfully fail to respond to SARB directives or services provided to the appropriate agencies, including law enforcement agencies. (*EC 48290*)
4. Develop and submit follow-up reports to the SARB on all directives and agreements made at the SARB meetings, especially student agreements to attend school or improve school behavior.
5. Use age-appropriate habitual-truancy petitions to the courts when necessary, such as petitions to suspend or delay the driving privilege for students from 13 to 18 years of age. (*Vehicle Code 13202.7*)
6. Collect data and report outcomes on SARB referrals as needed for the annual report to the County Superintendent of Schools, with copies forwarded to the District Superintendent and the Board. (*EC 48273*)

Policy 5113.2– SARB (School Attendance Review Board)

Related Policies:

5113 – Verification of Student Absences

5120 – Involuntary Student Transfers

5113.1 – Students Participating in Religious Exercises

EC 46010-46015 Absences

EC 48200-48341 Compulsory Education Laws

Vehicle Code:

13202.7 Driving Privileges

Policy Adopted: (Date)

Policy

TOPIC**SECOND READING AND ADOPTION: PROPOSED
BOARD POLICY 5145.9: ANTI-HAZING****DESCRIPTION**

The Irvine Unified School District is committed to providing a safe and positive learning environment for students. This proposed policy provides guidelines to help maintain a safe and productive environment that engenders respect, dignity, and responsibility among students and staff. The district believes that hazing is antithetical to that effort and, therefore, has created this policy to encourage responsible and respectful school citizenship and to provide a guide for discipline of those individuals who choose to engage in hazing activities.

The Irvine Unified School District rejects acceptance or tolerance of hazing on any level, for any reason, and rejects the notion that hazing is an appropriate part of any tradition. Rather the Irvine Unified School District asserts that "hazing" is a violation of an individual's rights. Further the District is committed to preventing any such violation and assault on the dignity and rights of any student.

Pursuant to Education Code 48900q et al, the District will discipline students accordingly who have "engaged in, or attempted to engage in hazing." "Hazing" means a method of initiation or pre-initiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil.

The Irvine Unified School District through this policy will implement disciplinary methods pursuant to Ed. Code § 48900(s) that allows for suspension and/or expulsion of students who have been found guilty of violating Ed. Code § 48900 (q).

FISCAL IMPACT

No impact to the General Fund.

RECOMMENDATION

Approve for second reading and adoption proposed Board Policy 5145.9: Anti-hazing.

IUSD/Parham/Kane
Board Agenda
January 12, 2010

Attachments



BOARD POLICY
Irvine Unified School District

5145.9

HAZING

It is the policy of the Irvine Unified District that no student or employee of the District shall participate in or be a member of any secret fraternity or secret organization that is in any degree related to the school or to a school activity. No student organization, club, or any person associated with any organization, curricular or extracurricular activity, or club sanctioned by the Board of Education shall engage or participate in hazing.

For the purposes of this policy, "hazing" means any method of preinitiation or initiation into a student organization or student body, whether or not the organization is officially recognized by an educational institution, which is likely to cause serious bodily injury to any former, current, or prospective student of any school. "Hazing" does not include customary athletic events or school-sanctioned events.

This policy is not intended to deprive Irvine Unified School District authorities from taking necessary and appropriate disciplinary action toward any student or employee. Students or employees who violate this policy will be subject to disciplinary action which may include expulsion for students and employment termination for employees.

A copy of this policy will be furnished to each student, administrator, teacher, aide and coach in the school district.

Legal References:

California Penal Code 245.6
Matt's Law SEC.3.Section 245.6
California SB 1454

Related Policies:

5145.6 – Harassment and Hate – Violence
5145.7 – Sexual Harassment – Students
5145.8 – Bullying/Cyber Bullying

Policy Adopted: (Date)



ADMINISTRATIVE REGULATION
Irvine Unified School District

5145.9

HAZING

I. PURPOSE

The purpose of the anti-hazing regulations is to enforce Policy 5145.9 and maintain a safe learning environment for students and staff that is free from hazing. Hazing activities of any type are inconsistent with the educational goals of the Irvine Unified School District and are prohibited at all times.

II. GENERAL STATEMENT OF REGULATIONS

- A. No student, teacher, administrator, aide, volunteer, contractor or other employee of the school district shall plan, direct, encourage, aid or engage in hazing.
- B. No teacher, administrator, aide, volunteer, contractor or other employee of the school district shall permit, condone or tolerate hazing.
- C. Apparent permission or consent by a person being hazed does not lessen the prohibitions contained in the anti-hazing policy.
- D. The anti-hazing policy and regulations shall apply to behavior that occurs on or off school property and during and after school hours.
- E. A person who engages in an act that violates Irvine Unified School District policy or California Education and Penal Code in order to be initiated into or affiliated with a student organization, shall be subject to discipline for that act.
- F. The school district will investigate all complaints of hazing and will discipline or take appropriate action against any student, teacher, administrator, aide, volunteer, contractor or other employee of the school district who is found to have violated this policy.

III. DEFINITIONS

- A. "Hazing" means any method of initiation or preinitiation into a student organization or student body, whether or not the organization is officially recognized by an educational institution, which is likely to cause serious bodily injury to any former, current, or prospective student of any school.
- B. "Hazing" does not include customary athletic events or school-sanctioned events.

IV. REPORTING PROCEDURES

- A. Any person who believes he or she has been the victim of hazing or any person with knowledge or belief of conduct which may constitute hazing shall report the alleged acts immediately to an appropriate site administrator.
- B. The site principal or designee is the person responsible for receiving reports of hazing at the site level. Any person should report hazing directly to an site administrator.
- C. Teachers, administrators, volunteers, contractors and other employees of the school district shall be particularly alert to possible situations, circumstances or events which might include hazing. Any such person who receives a report or observes, or has other knowledge or belief of conduct which may constitute hazing shall inform the site principal immediately and the site principal or principal's designee will take immediate action in response.
- D. Submission of a good faith complaint or report of hazing will not affect the complainant or reporter's future employment, grades or work assignments.

V. SCHOOL DISTRICT ACTION

- A. Upon receipt of a complaint or report of hazing, the school district shall undertake or authorize an investigation by school district officials or a third party designated by the school district.
- B. The school district may take immediate steps, at its discretion, to protect the complainant, reporter, students, or others pending completion of an investigation of hazing.
- C. Upon completion of the investigation, the school district will

take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion from student organizations, expulsion, transfer, remediation, termination or discharge. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline prohibited behavior as per California Education Code and California Penal Code. School district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements, applicable statutory authority, California Education Code, and school district policies and regulations.

VI. REPRISAL

The Irvine Unified School District will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor or other employee of the school district who retaliates against any person who makes a good faith report of alleged hazing or against any person who testifies, assists, or participates in an investigation, or against any person who testifies, assists or participates in a proceeding or hearing relating to such hazing. Retaliation includes, but is not limited to, any form of intimidation, reprisal or harassment.

VII. DISSEMINATION OF POLICY

The Anti-hazing Policy shall appear in each school’s student handbook and in each school’s Staff Handbooks. Additionally, the policy and regulations will be available online along with all IUSD policies.

Policy 5145.9– Hazing

Legal References:

Matt’s Law SEC.3.Section 245.6

California Penal Code 245.6

California SB 1454

Related Policies:

5145.6 – Harassment and Hate – Violence

5145.7 – Sexual Harassment – Students

5145.8 – Bullying/Cyber Bullying

Policy Adopted: (Date)
