



Canyon View Elementary School

CALIFORNIA DISTINGUISHED SCHOOL
NCLB NATIONAL BLUE RIBBON SCHOOL

**“Our mission is to empower all students
to succeed in a diverse and changing world.”**

12025 Yale Court
Irvine, California 92620



Susan Kemp, Ed.D., Principal

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Web Site: <http://www.iusd.org/cv>

Informational Brochure



Irvine Unified School District



SEPTEMBER, 2011

**WELCOME
TO
CANYON VIEW SCHOOL**

Welcome back to our returning students and parents as well as a hearty welcome to our new community members who are joining us this year. The 2011-2012 school year at Canyon View promises to be an enjoyable and successful one as we build on our reputation for providing exemplary educational opportunities for our students. Key strengths at Canyon View continue to be our excellent teachers, high caliber programs, and our supportive school community. We plan to have an exhilarating year.

Our goal is to create a caring, learning place for all children of Canyon View and to provide an educational program in harmony with the demands of the 21st century. *CANYON VIEW'S MISSION IS TO EMPOWER ALL STUDENTS TO SUCCEED IN A DIVERSE AND CHANGING WORLD.* This is accomplished in part by maintaining the rich programs and exceptional teaching that have been a part of this community for many years. We will continue to be a future-focused school, concerned with identifying the knowledge, skills and values that will be required to live productively and successfully in the new century.

It is clear that the support and enthusiasm of parents are integral reasons for the great success of Canyon View Elementary. Your continued support and assistance is required to achieve these goals for every Canyon View student. Please consider this message a cordial invitation to all members of our community to get involved in one of the parent leadership groups, volunteer in classrooms or participate in whatever capacity you deem important. Together, we will continue to build a strong community with the shared goal of creating a safe, caring place to learn that is resource-rich, meets the needs of all learners by providing both support and challenge to our children, and encourages them to develop to their full potential.

Sincerely,

Susan Kemp, Ed.D.
Principal

Bell Schedule

Kindergarten

Monday to Friday

8:20 a.m. – 11:40 a.m. OR

10:20 a.m. - 1:50 p.m.

* Kindergarten dismissed at regular times on Wednesdays & minimum days

Grades 1 -3

	Monday, Tuesday, Thursday & Friday	Wednesday and Minimum Days
School Begins	08:20 a.m.	08:20 a.m.
Recess	10:00 a.m.-10:20 a.m.	10:00 a.m.- 10:20 a.m.
Lunch (Grades 1-2)	11:45 p.m. - 12:25 p.m.	11:45 p.m. - 12:25 p.m.
Lunch (Grade 3)	12:15 p.m.-12:55 p.m.	12:15 p.m.-12:55 p.m.
Dismissal	02:20 p.m.	01:30 p.m.

Grades 4-6

	Monday, Tuesday, Thursday & Friday	Wednesday and Minimum Days
School Begins	08:10 a.m.	08:10 a.m.
Recess	10:27 a.m. – 10:45 a.m.	10:27 a.m. – 10:45 a.m.
Lunch (Grade 4)	12:15 p.m. - 12:55 p.m.	12:15 p.m. - 12:55 p.m.
Lunch (Grades 5-6)	12:50 p.m. - 01:30 p.m.	12:50 p.m. - 01:30 p.m.
Dismissal	02:45 p.m.	01:30



PLEASE NOTE THAT PRIMARY STUDENTS ARE ALL ENCOURAGED TO GO DIRECTLY HOME AT DISMISSAL. THEY MAY NOT STAY AT SCHOOL UNATTENDED. IF YOU CHOOSE TO WAIT FOR UPPER GRADE DISMISSAL, WAITING PARENTS AND YOUNGER CHILDREN SHOULD **NOT** BE IN THE PLAYGROUND/P.E. AREAS. **THERE IS NO AFTER SCHOOL SUPERVISION.**

Irvine Unified School District

The **STAFF** and **STUDENTS** at our School Actively Protect the **SAFETY** of this Campus

We Enforce a Policy of

ZERO TOLERANCE

The following violations will result in immediate **SUSPENSION** and **EXPULSION** from IUSD:

- ✓ **POSSESSION, SELLING, OR OTHERWISE FURNISHING OF A FIREARM**
- ✓ **BRANDISHING A KNIFE AT ANOTHER PERSON**
- ✓ **UNLAWFULLY SELLING A CONTROLLED SUBSTANCE**
- ✓ **COMMITTED OR ATTEMPTED TO COMMIT A SEXUAL ASSAULT, OR COMMITTING A SEXUAL BATTERY**
- ✓ **POSSESSION OF AN EXPLOSIVE**

The following violations will result in immediate **SUSPENSION** and recommendation for **EXPULSION**:

- ✓ **SERIOUS PHYSICAL INJURY TO OTHERS**
- ✓ **POSSESSION OF KNIVES, EXPLOSIVES OR OTHER DANGEROUS OBJECTS**
- ✓ **POSSESSION OF CONTROLLED SUBSTANCE**
- ✓ **ROBBERY OR EXTORTION**
- ✓ **ASSAULT OR BATTERY UPON ANY SCHOOL EMPLOYEE**

ANY STUDENT WITH INFORMATION REGARDING VIOLATIONS OF THE ABOVE MAY CALL ANONYMOUSLY IRVINE UNIFIED SCHOOL DISTRICT OFFICE OF STUDENT SERVICES

(949) 936-5171

or **"911" IN AN EMERGENCY**

AS AN ALTERNATIVE TO CALLING, YOU MAY WISH TO SPEAK TO ANY STAFF MEMBER AT YOUR SCHOOL.

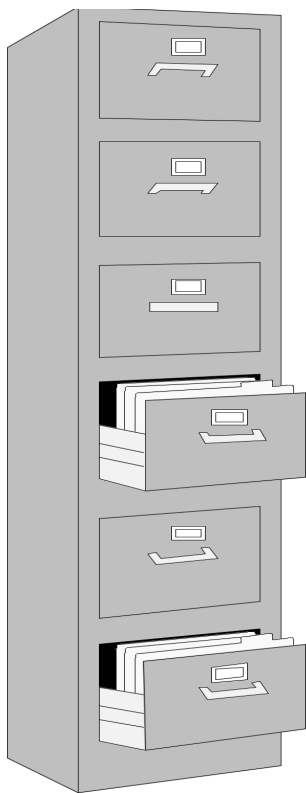
Irvine Unified School District
Revised March, 2010

- STAR Program -

Students Treating All people and places Respectfully

At Canyon View, our character-development program is based on Coach John Wooden's Pyramid of Success. Given his and his team's success in life and basketball, Canyon View Elementary has adopted the pyramid and its character building-blocks to serve as the foundation of our character education. Each and every day, we will work with all students to identify and develop the personal greatness that lives within each of us. As John Wooden once said "Success comes from knowing that you did your best to become the best that you are capable of becoming."





BRIEF DESCRIPTION OF SCHOOL COMMUNITY

Based on student learning results, Canyon View School has distinguished itself over its twelve years of existence. Earning high Academic Performance Index scores, Canyon View continues to be recognized as a top performing school in Orange County. Canyon View contributes the largest number of elementary science projects at the district science fair. School artists and musicians are regularly featured in I.U.S.D. Honor Band and chorus performances, as well as numerous art shows, such as the Laguna Beach Festival of Arts, the Imagination Celebration, City Hall and local merchant displays.

Canyon View School opened our doors for kindergarten through grade 6 at an interim portable site in September 1998, and moved to our current facility in spring, 2000. The Canyon View staff, in collaboration with our parents, students, and community partners, has created a broadly effective K-6 educational program that has received the highest state recognition -"California Distinguished School" both in 2002 and 2008, as well as national recognition as a "NCLB National Blue Ribbon School." Canyon View parents are deeply committed to our school and our staff, and ALL our students, and constantly look for ways to enrich our instructional program.

Our facility houses 36 classrooms, including dedicated spaces for special programs, such as music, art, science, and special day classes. The school has state-of-the-art tech infrastructure to support technology including 300 ports to the Internet and school-wide video capacity. An Information Resource Center (IRC) serves as an electronic hub for the three major wings of the school, providing information access and communication throughout the building, community and world. Each classroom is self-contained, and clusters of rooms adjoin a common technology satellite area to facilitate technology-supported teaching and learning.



CANYON VIEW STAFF MISSION, PHILOSOPHY AND BELIEFS



OUR MISSION IS TO EMPOWER ALL STUDENTS TO SUCCEED IN A DIVERSE AND CHANGING WORLD.

THIS MISSION IS GUIDED BY THE FOLLOWING STAFF PHILOSOPHY AND BELIEFS:

- Every student is entitled to a safe and orderly learning environment.
- Each child deserves to be treated with respect.
- All students can learn and succeed, including the mastery of challenging concepts and processes.
- A challenging, safe-to-risk environment promotes successful learning and performance.
- Each teacher is responsible for meeting the needs of all students in the classroom.
- Thinking, values education and life-long learning skills are equally as important as content-based instruction.
- Students need many and varied opportunities to apply their learning in authentic contexts to successfully internalize and generalize their learning.

CLASSROOM PLACEMENT PROCEDURES

The Process

Annual classroom placement is carefully determined prior to the start of school for each student returning to, Canyon View. Placement is determined by the student's current teacher and grade level team of teachers. Newly enrolled students are added to the classes as they register, with placement decisions based on whatever information is available from referring schools and parents and the need to balance class composition. In addition, the principal, psychologist and all certificated resource personnel assist with placement.

Purpose

The primary purpose of the placement process is to create equitable classroom environments that allow teachers to meet academic, social and emotional needs of every student. The placement teams ensure a balance of variables in each classroom setting through a careful consideration of each student's individual needs and strengths. These variables include, but are not limited to:

- Gender ratios
- Levels of academic progress and student needs
- Degrees of self-directedness and independence
- Behavior traits
- Class size as it relates to state and district guidelines
- Occasional need to separate specific students from one another

Requests for specific teachers are discouraged, since it would be highly unlikely that the staff could successfully build the most productive, balanced class groups on the basis of parent requests (rather than the information and criteria previously outlined). If you have information helpful to understanding the special needs your child may have, please share this information with the child's teacher or the principal. Such information will be thoughtfully considered by the staff, as they make final decisions about classroom placement.

COMBINATION CLASSROOMS

As most of our community is aware, combination/multi-age classrooms (serving two grade levels) are a fact of schooling in most public elementary schools in California. When forming combination classes we assign students on the basis of the same variables used to form all other classrooms. It is likely that almost every child will be included in a combination class during the course of their education in grades K-6.

THOUGHTS TO CONSIDER

Occasionally children are initially upset with their class placement at the beginning of school. It is not uncommon for a child to initially be perplexed if their new teacher is another than expected or unlike last year's teacher. Also, it is not uncommon for someone to hear that "so-and-so" is the only and best teacher to have in "such-and-such" grade. Sometimes, too, a student will initially feel his teacher is "too mean" or "too strict" or "too" something else. Fortunately, once given a chance to succeed at adapting to a new classroom and building a new student-teacher relationship, most parents discover that their child's placement is working well after all. Remember, placement was carefully selected for your child by the current teacher, principal and support personnel.

Finally, it is critically important for you to know that students' attitudes towards their teachers and school are highly influenced by the attitudes and strategies of their parents. **We can all provide our children with a successful beginning-of-the-year experience by responding to their classroom assignments with positive enthusiasm.** Through confidence in our children's ability to deal with change, knowledge, cooperation, and trust, we can all work together to enhance personal development and the general school climate for all Canyon View boys and girls.

HOMEWORK

Administrative Regulation 6154

The 2011-2012 Curriculum Council, comprised of teachers from each of our thirty-three schools, and administrator, parent and student representatives convened to discuss the role that homework should play in supporting instruction. Over the course of two days, the group identified the following foundational beliefs that should inform school site homework plans in IUSD.

Foundational Beliefs:

1. Homework must be purposeful and the purpose should be clearly communicated.
2. Homework should be completed independently unless otherwise indicated by the classroom teacher; students should be assuming responsibility for homework so that they can engage in self-reflection and assess their own needs.
3. Homework assignments should reflect differentiated classroom instruction.
4. If factored into the grade, homework shall remain a reasonable percentage of the class grade.
5. Homework assignments should be reasonable in scale.
6. Homework is not the sole means by which to enrich or extend learning, and teachers may elect to assign or not to assign homework based on the instructional objectives and the needs of their students.
7. Schools should facilitate articulation regarding homework between teachers that includes coordination between courses and grade levels.
8. Teachers should provide some form of feedback regarding the work assigned.
9. Schools should facilitate open communication between teachers and families regarding the work assigned.

Guidelines for Schools:

Each school will develop and review annually a site homework plan that includes guidelines for the assignment of homework and describes the responsibilities of students, staff and parents/guardians. The plan shall utilize the Continuous Improvement Efforts document as a guide and incorporate the following information:

1. For each grade level or department, articulate the purposes for which homework is assigned.
2. For each grade level or department, a description of appropriate parents/guardian involvement.
3. For each grade level or department, the means by which parents/guardians shall be informed about:
 - o Homework expectations
 - o How and when homework is factored into student grades
 - o How to respond when homework demands feel excessive
4. For each grade level or department, the access that students shall have to obtain:
 - o Resource materials from the library media center including online materials
 - o Assistance and/or tutoring
5. For each school, grade level or department, the means by which teachers shall coordinate assignments so that students do not receive excessive daily homework assignments.
6. For each school, notification to parents/guardians that no student may have his/her grade reduced or lose academic credit for any excused absence when missed assignments and tests are satisfactorily completed within a reasonable period of time. Such notification shall include the full text of Education Code 48205. (Education Code 48980)
7. For each school, notification to parents/guardians that the teacher of any class from which a student is suspended may require the student to complete any assignments and tests missed during the suspension. (Education Code 48913)
8. For each school, grade level, or department, a

description of when academic breaks will occur that acknowledges that students need and will receive time without homework assignments.

Message Points for Elementary Students:

- Do your best.
- Ask questions when you don't understand how to complete the homework.
- Ask questions when you don't understand the purpose of the homework.
- When you are completing a homework assignment, try to focus just on that assignment.
- Share your learning with your parents and your teachers.

Message Points for Secondary Students:

- Do your best.
- Share responsibility for communicating concerns and questions about homework.
- Utilize your teacher as a resource for academic support when needed.
- Reflect to determine and assess level of understanding.
- If the homework is habitually taking excessive time, communicate with teacher.
- Complete homework independently with appropriate assistance from parents or peers unless explicitly directed otherwise by the teacher.
- Make reasonable, balanced, and responsible course choices.
- Carve out uninterrupted homework time.
- Try to value the objective and its application.
- Understand the requirements/standards of the class beforehand.
- Take ownership of how you learn as a student.
- Manage time carefully.
- Be mindful of extracurricular commitments.

Message Points for Parents/Guardians:

- Homework should provide opportunities for students to practice, adapt and shape what they have learned.
- Homework should provide clear instructional objectives.
- Homework should be meaningful and contribute to life-long learning.
- Homework load should allow for inclusion of other activities and balance.
- Homework should be done independently with appropriate assistance from parents or peers unless explicitly directed otherwise by teacher.
- Homework should empower children to become independent learners.

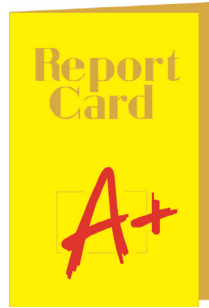
We encourage parents to:

- Establish a time and place that enables your child to focus solely on homework.
- Communicate concerns and/or questions directly to the teacher in a positive, proactive way to establish an effective home to school partnership.
- Help your child make reasonable, balanced, and responsible course choices.
- Monitor and support student homework time.
- Recognize that each student learns differently.
- Provide the support, but don't do the work (direction, rationale, dialog, listening...).
- Create opportunities for your child to self-reflect.
- Assist with time management.
- Discuss with your child how to limit, during homework time, the use of social networking sites, games, and other technological distractions.
- Consider and discuss with your secondary student short and long-term options for after high school and explore these options.
- Utilize your school counselors as important resources for learning about post high school opportunities.

Over the course of the 2011-2012 school year, Canyon View will develop its homework plan and communicate this to our parent community.

REPORTING TO PARENTS

Teachers formally meet with parents twice a year to discuss each child's academic progress, study habits, and attitudes, once in early fall (October 31-November 4) and at the end of the second trimester (April 2-April 6). Report cards are available online three times a year after each trimester.



LUNCH

Lunch is available for \$3.25 (includes milk). For those bringing a sack lunch, milk will be sold for .75 cents.

Our Food Services department converted to what has proven to be a successful cashless, computerized system of purchasing lunch entitled, "Lunchbox."



Using this system, parents can view account balances and transaction history, set spending limits, and make deposits directly to their child's account via a secure internet connection through IUSD.org website. Additionally, your child may still bring a check to our front office to be deposited directly into their lunch account.

Please take time each morning to see that your child has either lunch money or a sack lunch for the day. It can be quite upsetting for a young child to learn at lunchtime that he/she has no lunch for the day. In case of emergencies, every student has two lunches available on credit through their automated lunch account. If your child needs to use this credit, please be sure to refill the account via the internet or a check immediately so that it will be available in case of future emergencies.

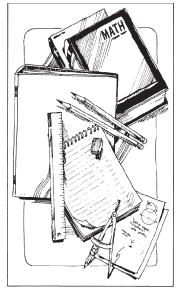
TELEPHONE MESSAGES FOR STUDENTS

We ask that you take care of all arrangements for the day with your children **before** they leave for school. If the forecast is for rain, give them a plan for pick up/dismissal for inclement weather. If after school activities are scheduled, be certain that they know what is expected of them before they leave for school. **We ask that ONLY EMERGENCY MESSAGES be telephoned in to children, since we strive to keep instructional interruptions to a minimum.** Arrangements with friends must be made prior to coming to school. Cell phones are permitted at school, however, board policy requires that they be deactivated during the regular school day and used only during an emergency affecting the school or community.



DROPPING OFF FORGOTTEN ITEMS FOR STUDENTS

One of the many values we teach at Canyon View is responsibility. Every student is responsible for remembering to bring their lunch, homework, musical instrument, jacket, etc., on a daily basis. In an effort to minimize classroom interruptions, we have instituted a new student drop off policy for forgotten items. Parents who need to drop off items for students will leave these items (lunches, jackets, etc.) in the drop off bins located directly outside the front office. Simply place the item on the correct grade level shelf for your child. Your child will check the drop off bin to retrieve the forgotten item sometime during the school day. We will also have a drop off table for all musical instruments located at the entrance to the MPR. Please be sure that all items to be dropped off are clearly marked with your child's name and teacher's name. We ask your cooperation in using this new system in an effort to minimize interruptions to the classroom!



VOLUNTEERS

A volunteer/visitor computer sign-in sheet is located in the school office. Volunteers/visitors are required to sign in PRIOR to reporting to the classroom. Volunteers working in the school must wear the identification badge available at the registration desk in the school office.

Volunteers are the backbone of our educational program. As a volunteer, you are a valuable resource to our school. We want your experience as a volunteer to be a successful one. Here are some suggestions that might be of benefit to you when you come to help out:

1. Meet the students in a relaxed, friendly manner.
2. Learn student names and pronounce them correctly.
3. Let the students know that you are truly interested in them by asking about interests, friends, etc.
4. Give students your full attention. Listen to what they have to say.
5. Set an example for students by being courteous and respectful to them.
6. Build students' self-confidence. Let them know you expect them to try and to succeed.

As you work with students, keep these ideas in mind:

1. Be consistent when working with the students.
2. Learn school rules and be sure students follow them.
3. Be dependable. The teacher and students are depending on you.
4. Be prepared. Have everything ready when you start to work with students.
5. Help students learn HOW to do their work.
6. Ask for help when you find a problem that you feel you may not be able to handle.
7. Your interest and enthusiasm as a volunteer may be the single most important part of success in learning for the students.

One last thought - serving as a volunteer only improves and enriches the lives of our students. You are important!

CANYON VIEW SCHOOL

Student Expectations, Rules, Rights and Responsibilities

Every Canyon View Student Has the Right To:

- Learn at school
- Feel safe at school
- Be treated with respect and kindness at school
- Express his/her thoughts and feelings in appropriate ways at school.

Every Canyon View Student Is Expected To:

- Be responsible for his/her learning by completing all assignments on time and by doing the best work possible
- Express needs and ideas in a courteous and honest manner
- Help make our school a safe and clean place
- Treat others with respect and kindness
- Help provide a good learning place for all students
- Arrive at school on time.

Basic Rules:

- Follow the directions and requests of teachers and staff.
- Students may not arrive on campus before 8:00 a.m.
- **After school dismissal, students must leave the campus immediately** (go home, day care, meet parents, etc.)
- Only students in grades 3-6 may ride bicycles to school. Bikes must be walked on and off campus and locked in bike racks.
- Leave gum, skateboards, roller blades, razor scooters, trading cards, toys and sports equipment at home.
- Wear clothing that is safe and appropriate for class and P.E. (see CV Dress Code).
- Observe table manners at lunch.
- Use kind and respectful language.
- Use technology and the Internet responsibly.

Playground Rules:

- **Think Safety First!** If there is a chance someone may be hurt, don't do it!
- Walk on the blacktop.
- Observe blue boundary markers.
- Stay outside of school planters.
- Throw away trash.
- No loitering inside or outside of bathrooms during recess.
- Hold ball when outside the play area.
- Play ball on the blacktop, not against school buildings.
- Eat snacks in the tree square area.
- Keep bathrooms clean.
- "Freeze" and wait to be dismissed at the end of recess.
- No one may be excluded from participating in any activity.
- Be a good sport!

Unacceptable Behaviors:

- Throwing or misusing food or drinks at the lunch tables.
- Physically harming or threatening a student or staff member.
- Possessing dangerous objects or substances.
- Being disrespectful to students or adults.
- Verbal bullying: teasing, threatening, humiliating, put-downs, name-calling, mean written statements.
- Physical bullying and fighting: pushing, kicking, hitting, pinching, spitting on someone, any other form of violence, including threats to harm someone.
- "Social bullying": spreading rumors, telling others not to talk to or play with someone.
- Using bad language or obscene gestures.
- Sexual harassment: unwanted physical contact, abusive sexual comments, comments about someone's body, etc.
- Stealing, lying or cheating.
- Destroying or defacing school or personal property.

Consequences For Unacceptable Behavior:

Teachers maintain grade-level expectations and consequences within their own classrooms. In addition, the following consequences are utilized on a school-wide basis. The following consequences are in no prioritized order, but are intended to provide examples of an array of appropriate responses to unacceptable student behavior.

- Loss of privileges
- Time Out
- Teacher phone call or note to parents
- Principal phone call or request for conference
- Detention before, during, after school (with parent notification)
- Parent spends day at school sitting next to child
- In-house suspension
- Sent home from school; formal suspension
- Issuance of "CV Student Referral Form"
- Issuance of "Student Citation Notice"

CANYON VIEW CONCERN FORM

(Minor Misbehavior)

1st Referral:

- Referral form issued
- Parent signs and returns

2nd Referral:

- Referral form issued
- Parent signs and returns
- 1-day loss of playground privileges

3rd Referral:

- Referral form issued
- Parent signs and returns
- Principal conference
- 2-day loss of playground privileges

4th Referral:

- Student Citation Notice goes home with assigned consequences.

CANYON VIEW STUDENT CITATION

(Serious Misconduct)

1st Citation:

- Citation / parent signs and returns
- Visit to principal
- 3-day loss of playground privileges
- More serious consequence if warranted

2nd Citation:

- Citation / parent signs and returns
- 3-day loss of playground privileges
- Principal, teacher, parent conference
- More serious consequence if warranted

3rd Citation:

- Citation / parent signs and returns
- Principal, teacher, parent conference
- Formal suspension from school and/or other appropriate consequences

SUMMARY:

Our goal is that each Canyon View student is happy and successful at school. By following these rules, our students will enjoy a safe, productive school environment that encourages each individual to develop to his/her full potential. Honoring these standards and expectations will truly help all of us to create and sustain a "caring, learning community" at Canyon View!



WHEN YOUR CHILD IS ILL



Germs spread quickly. If your child tells you that he/she does not feel well, TAKE TIME TO CHECK HIS/HER TEMPERATURE BEFORE SENDING YOUR YOUNGSTER TO SCHOOL. We know that a child does not always have a fever when feeling ill, but most often we find ourselves sending home children who do. Listen to your child and

when in doubt, TAKE THAT TEMPERATURE!

MEDICATION AT SCHOOL

Any time your child requires medication at school, the medication must be kept in the nurse's office to be given by school personnel. LEGALLY, the school requires:



1. Medication MUST be in ORIGINAL pharmacy bottle, labeled by the pharmacist.
2. The parent MUST sign a consent form prior to medication being administered (form available from the school office).
3. The physician MUST sign a consent form prior to medication being administered (form available from the school office).
4. Medication MUST be brought to school by a parent. At no time should medication arrive at school in a lunch box, baggie, etc.

These regulations apply to NON-PRESCRIPTION medications as well. Non-prescription drugs include aspirin, vitamins, cough syrup, cough drops, ointments, etc.

PLEASE DO NOT ASK SCHOOL PERSONNEL TO ADMINISTER MEDICATIONS SUPPLIED BY YOU UNTIL THE ABOVE MENTIONED REQUIREMENTS HAVE BEEN MET.

PLEASE DO NOT ASK SCHOOL PERSONNEL TO SUPPLY YOUR CHILD WITH MEDICATION AS THE SCHOOL PROVIDES NO MEDICATIONS.

PLEASE DO NOT SEND YOUR CHILD TO SCHOOL WITH MEDICATIONS OF ANY KIND UNLESS YOU HAVE COMPLIED WITH ALL REQUIREMENTS ABOVE.

LOST AND FOUND



We urge parents to LABEL EVERYTHING that is sent to school. Our student-led "Detective Squad" works hard to reunite lost items

with owners, but items need to be labeled in order to do. Each year, our "Lost Article Bin" fills quickly with items that are never claimed. This box is located in the Food Services area. Children and parents are encouraged to check it for lost articles. All unclaimed articles are donated to charity at the end of the year.

SUPERVISION

Playground supervision begins at 8:00 a.m. for grades K-6. **NO STUDENT IS TO BE ON CAMPUS PRIOR TO 8:00 a.m.** Students must leave campus at their dismissal time, and we ask that parents promptly pick up students at this time. **THERE IS NO AFTER SCHOOL SUPERVISION.** After school there is supervision at the front of the campus for only 10 minutes after each dismissal bell. Students **may not** remain on campus between the primary and upper grade release times to wait for older siblings as **there is no outside supervision to ensure student safety! If a stranger is on campus, we need to be able to quickly identify them.** For those families waiting for older siblings, we encourage you to sit at our lunch benches, 4th grade benches, utilize the park facility or kindergarten playground while you are waiting. **Please do not** allow your child to play on the outside playground areas or blacktop areas after school between the primary and upper grade release time. We are still using our facility for upper grade PE and instruction.

RETURNING TO SCHOOL AFTER HOURS TO RETRIEVE HOMEWORK

It is the responsibility of the student to remember to take home personal items, homework and needed materials at the end of the school day. If children return to school while the office is open the secretary will direct the child to go around the building to their outside classroom door and request their teacher's assistance (if the teacher is still present in the classroom). Otherwise, it is not the responsibility of a neighboring teacher to access the locked classroom, and office/custodian personnel will be unable to provide assistance.

BICYCLES

Bicycle riding is enjoyed by all ages as both a practical form of transportation plus an enjoyable form of recreation and exercise. It is required that each parent discuss the school bicycle rules below with your bike rider.



1. Parents assume FULL responsibility and liability for the rider's conduct and bicycle.
2. **Bicycles are allowed in grades 3-6 only.**
3. All bicycles MUST be parked in the bike rack and LOCKED. Students MAY NOT share a bicycle lock - only one bicycle per lock!
4. All bicycles MUST be walked while on school grounds.
5. Children should never ride two on one bicycle.
6. Bicycles must be in safe working condition.
7. No student is to loiter in or around bike rack area at any time.
8. Bike riders MUST wear safety helmets.

Infraction of rules may result in loss of permission to have the bicycle on school grounds. The school, legally, can assume NO RESPONSIBILITY OR LIABILITY in connection with the child's bicycle if it becomes lost, stolen, or damaged. We suggest that every bicycle is licensed through the Irvine Police Department. Also, please remember that skateboards, roller skates, and scooters are NOT allowed at school.

STUDENT DRESS CODE

Local schools are granted the authority to establish school-based dress and grooming standards consistent with District policy. Principals work with teachers, students, and parents to establish any such local standards. Students are not allowed to wear any items to school that may be deemed inappropriate, unsafe or disruptive to the educational process.

Appropriate Dress and Grooming: Students must be dressed and groomed appropriately for school. In general, student grooming, clothing, or apparel must not compromise safety, modesty, good taste, or disrupt the educational environment at Canyon View.

- Pants or shorts must be the proper size, (not too small or too large), fitting securely at the waist above the hipbone. **No sagging or any gang look-alike or gang related apparel.** Sagging is when pants/shorts are worn below the hipbone. Shorts must be below the fingertips when hands are held at the side.
- Shoes must be worn at all times. Unsafe shoes are not allowed. Shoes must be appropriate for daily physical activity.
- Hats may be worn outdoors for sun protection.

Students are prohibited from wearing any clothing/apparel which:

- is considered unsafe or could be a health hazard; examples include dangling earrings.
- contains offensive symbols, signs, slogans, or words degrading any gender, cultural, religious or ethical values.
- contains language or symbols promoting violence, vandalism, or the use of drugs, alcohol or tobacco.

Any attire or grooming disruptive to the instructional process which may include, but is not limited to:

- any top that is revealing or shows a bare midriff, or completely bare shoulders. Examples include halter-tops, bathing suits, tube tops, tops with spaghetti straps (less than 2 fingers wide).
- tight clothing, including short shorts.
- any **unnatural** hair color or extreme hairstyle.

Staff members monitor our school dress policy. Parents are contacted when students violate our dress policy. Inappropriately dressed students will phone their parents for a change of clothes. If students repeatedly disregard the dress code standards, classroom teachers and/or principal will take appropriate disciplinary action.

STARTING THE SCHOOL YEAR ON THE RIGHT FOOT

Advice from our School Nurse

A good start is very important for academic and emotional success. Here are some suggestions to help make the year a positive one.

1. Get a good night of sleep.
2. Begin each day with breakfast.
3. Stay home and rest if you are ill.
4. Learn to organize your assignments, homework, and study time.
5. Practice these skills to improve your memory:
 - a) Repeat assignment or write it down over and over.
 - b) Do your hardest homework first.
 - c) Look at something you have to memorize at least one last time before going to bed.
 - d) Do something once, go on to something else, then go back to the first task.
 - e) Sing lists you have to memorize, or find some pattern that helps you to remember.



Good health and success in school go hand in hand. Tired, hungry or ill children will have poor concentration, memory and study habits. As parents it is up to us to set limits, support study efforts and assure proper health practices at home. Early personal success in the beginning of the school year will set the student in a positive comfortable direction for the entire year.





CALL SICK - WE NEED YOUR HELP

As we start the new school year we would like to remind you of our CALLSICK program set up for your convenience and to assure the safety of your children. This will be extremely important in our emergency preparedness program as well.

Please call the ATTENDANCE LINE, (949) 936-6901, when your child is absent from school. Leave your name, the child's name, the teacher's name, the date and the reason for absence. If your child has a medical appointment and will be arriving late, call the ATTENDANCE LINE. All late students, or students returning from appointments **must** come through the school office for readmit slips **before** going to class. Failure to call in (or send written excuse) to verify your child's absence, leads to reduction of ADA. Excused absences are illness, medical/dental appointment and funeral for immediate family members (please see the following section for more information).

Please help us out by calling in everyday that your youngster is not at school. Your cooperation and support is really appreciated! We found it to be a successful program and strongly recommend your use. This number is to be used **ONLY** to report absences on the answering machine.

PHONE HOME PROGRAM ATTENDANCE POLICY AND STUDENT SAFETY

We need your help!! It is extremely important to keep accurate attendance records on each student who attends Canyon View. Every day your child is absent from school, please CALL THE 24 HOUR SCHOOL ATTENDANCE LINE (949) 936-6901 **BEFORE 8:45 A.M.** Not calling makes it necessary to call you at home or work to verify the absence. We cannot accept the word of the student - the reason must come from the parent or guardian. **We NEED to know that each student is here at school or is being cared for by you or your day care provider.** For the safety of each and every child, we ask for 100% cooperation with this request.

We realize that there are times during the school year when families are out of town for one reason or another. These are considered UNEXCUSED absences. When you find that it is necessary for your child to be out for any reason for 5 days or more, please arrange with his/her teacher to draw up an INDEPENDENT STUDY AGREEMENT. This enables students to complete the work they miss while away. This insures that your child completes valuable class work, and does not result in an unexcused absence.

We appreciate your cooperation in helping us PROTECT OUR CHILDREN. You may call our 24-HOUR ATTENDANCE LINE the night before and leave a message. Calling Canyon View will result in less confusion for both parents and staff. Homework may be requested at the time you call. If you have any questions or would like any further information, please call the office at (949) 936-6900 or FAX us at (949) 936-6909.

**PLEASE CALL BEFORE 8:00 A.M.
OR THE NIGHT BEFORE!!!**

**PARENTS' RIGHTS NOTIFICATION
STUDENT'S ABSENCES**

The following information is your right to know and required by law. This law directly relates to the amount of state appropriated funding our school receives each day for average daily attendance (ADA). We appreciate your reading this Education Code 48205 and your cooperation in planning vacations or routine medical exams during our regularly scheduled breaks to avoid unexcused absences.

(a) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:

- 1) Due to his or her illness
- 2) Due to quarantine under the direction of a county or city health officer
- 3) For the purpose of having medical, dental, optometrical, or chiropractic services rendered
- 4) For the purpose of attending funeral services of a member of his or her immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside of California
- 5) For the purpose of jury duty in the manner provided for by the law
- 6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent
- 7) For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, or attendance at an employment conference, when the pupil's absence has been required in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board

(b) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of any class from which a pupil is absent shall determine the tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

(c) For purposes of this section, attendance of religious retreats shall not exceed four hours per semester.

*102125 (d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

Per California Education Code, any student who has three or more unexcused absences (as defined above) or has been tardy for over 30 minutes on three or more days, is considered to be truant and shall be reported to the district attendance supervisor.

SCHOOL SITE COUNCIL

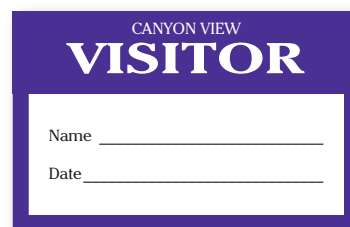


An important advisory body to the school is the School Site Council. Comprised of an equal number of staff members and parents, the SSC provides a means to improve communication between school and community, develop a School Improvement Program (SIP) budget, and review the effectiveness of the K-6 educational program.

Each year Council seats become available. New council members from the community will be elected in early Fall. Please look for additional information regarding the election process in mid-September.

SCHOOL SECURITY

As a safety precaution for your children, it is imperative that all visitors check in at the office and receive a visitors sticker. Adult supervisors have been asked to monitor visitors on our campus and question those on campus who do not have a visitor's sticker.



CANYON VIEW PTA EXECUTIVE BOARD 2011-2012



President	Robin Sexton	838-3800	lecourtjester@aol.com
Executive Vice President	Christine Daily	665-6595	christine_daily@yahoo.com
Vice President- Fundraising	Corrine Mix	730-2562	jmix2@sbcglobal.net
Vice President – Programs	Lisa Bergler	508-8640	theberglers@juno.com
Vice President – Membership	Kelley Arena	389-6106	kelley.arena@cox.net
Treasurer	Arezoo Abaye	544-0123	arezoo_abaye@yahoo.com
Financial Secretary	Sangeeta Rajpal	508-8631	sangeeta@therajpals.net
Recording Secretary	Sonia Doiphode	389-3985	soniadoiphode@yahoo.com
Auditor	Pam Muir	508-9710	pgmuir@cox.net
Historian	Rosemary Burcher	838-7858	patrickburcher@cox.net
Assistant to Fundraising	Michelle Weinberg	949-654-4462	we6weinbergs@yahoo.com
Corresponding Secretary	Deanna Ikehara	389-3985	happy.family@cox.net
Legislative			
Parliamentarian	Isabelle Mah	669-8866	isabellemah@aol.com



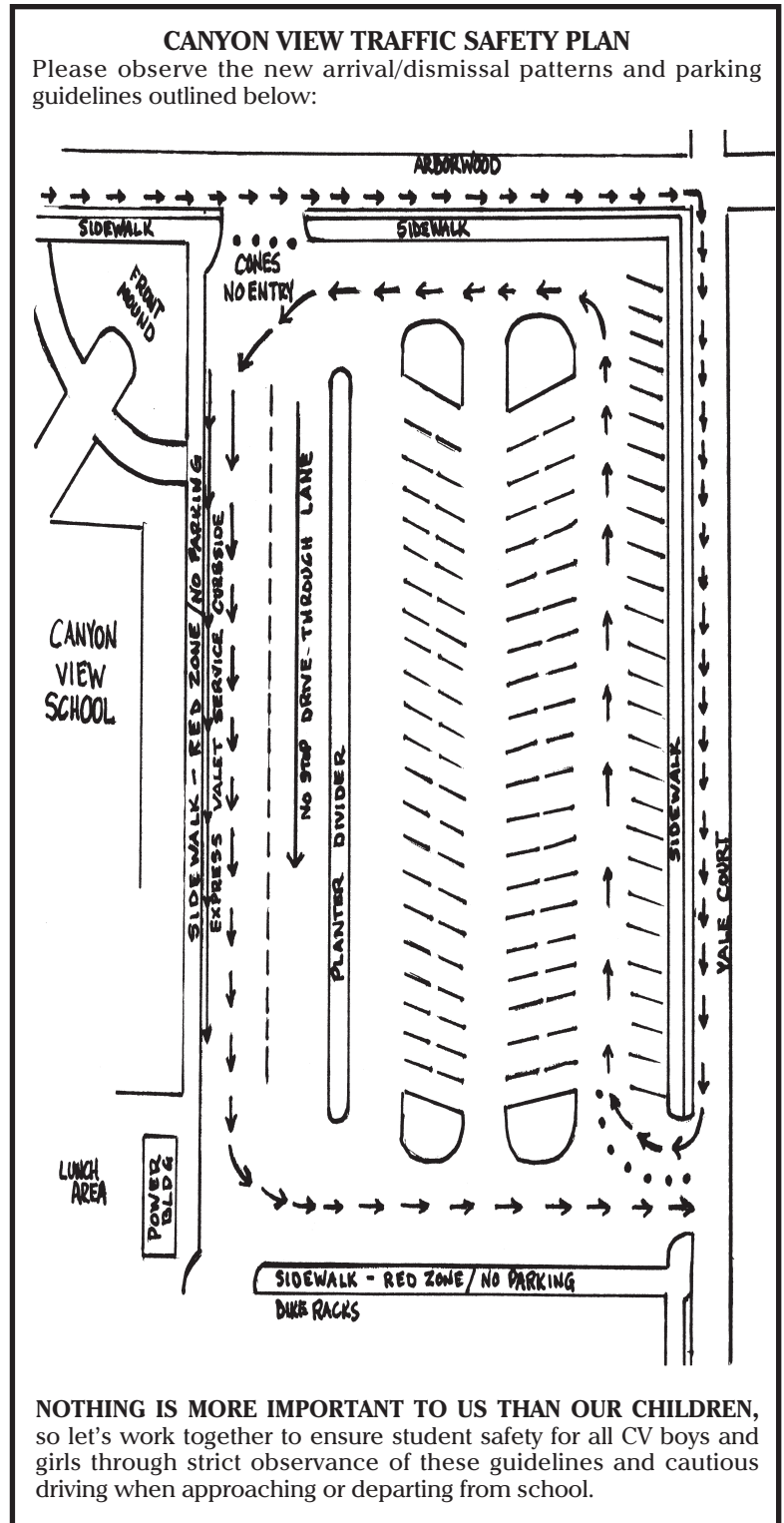
CANYON VIEW TRAFFIC SAFETY PLAN

The primary goals of the school's traffic safety plan are to ensure the safety of Canyon View students and to expedite parent traffic to and from school. To better meet these needs, the school has developed a plan, based on consultation with the staff, parents, Irvine Police Department Liaison Officer Mike Anderson and the Traffic Control Department of the City of Irvine.

1) a traffic circulation pattern through the school parking lot each morning, 2) the implementation of a "Canyon View Express Valet" service to expedite student drop-off at school, 3) re-designation of parent and bus drop-off/pick-up zones in the parking lot alongside the school and 4) the addition of "no parking" zones on Yale Court along the length of the school parking lot. **PLEASE REVIEW THE FOLLOWING DESCRIPTION OF OUR NEW TRAFFIC SAFETY PLAN AND STRICTLY OBSERVE ITS REQUIREMENTS.**

MAJOR TRAFFIC/SAFETY GUIDELINES

1. **NO PARKING LOT ENTRY ON ARBORWOOD.** All morning parent traffic will enter the parking lot at the Yale Court entrance only. Traffic cones will be placed at the Arborwood entrance at 7:50 a.m.
2. **SCHOOL ENTRY/EXIT WILL BE AT THE YALE COURT ENTRANCE.** Directional cones will be placed at the Yale Court access to establish the traffic flow pattern into and out of the parking lot. Please strictly observe this new traffic pattern. (See "Canyon View Traffic Safety Plan" diagram.)
3. **NO PARKING/WAITING IN CAR FOR STUDENTS IN THE RED ZONES.** All curbing alongside the inner areas of the school parking lot will be zoned red. **No parking or waiting is permitted in the red-zoned areas.** If you intend to do more than momentarily pause to drop-off or pick-up your children, you will be asked to use the school parking lot or church parking lot across the street (with approved parking flyers). **All student loading and unloading will take place in the yellow zone.** No extended parking is allowed in this yellow zone.
4. **SAFELY USE THE "CANYON VIEW EXPRESS VALET SERVICE."** This student service will occur at the red-zoned, curbside drop-off area alongside the school. (See "Canyon View Express Valet Service" to review parent responsibilities when using this service.)
5. **OBSERVE STAFF AND VISITOR PARKING SPACES.** For your convenience, we have designated visitor parking spaces located near the school, inside the traffic island and along the Arborwood perimeter of the parking lot.
6. **ON-GOING CHILD SAFETY CONCERNS**
 - Please do not park on the north side of Arborwood and have your child dash across the street to school amidst the traffic.
 - Please do not double-park in front of the school, requiring children to thread their way through two lanes of cars to get to curbside.
 - Please do not U-turn in front of the school to drop-off or pick-up children.



SPECIAL COURTESY ISSUES

From time to time some special issues regarding mutual courtesy and consideration of others arise in a school community. We ask your special consideration regarding the following:

- If you wish to contact, drop off, or pick up your child, please report to the school office rather than going directly to the classroom. If you wish to provide lunch for your child, drop it off at the school office rather than going directly to the lunch table area. **STUDENT SUPERVISORS ARE DIRECTED TO REQUIRE ALL ADULT VISITORS WHO COME ON TO THE SCHOOL LUNCH AREA OR PLAYGROUND AREA TO REPORT TO THE SCHOOL OFFICE TO ACCOMPLISH THEIR BUSINESS.**
- We ask that parents not bring their pets to school, even if they are leashed. Some children are highly allergic, while others may be afraid of some pets. This practice also disrupts the playground.
- Many schools do not allow parents to wait on campus for their children at the beginning and end of school. To facilitate a welcoming, friendly tone on campus, we have always permitted this practice. **However, waiting parents and their siblings must remember that priority for all playground use during school hours is reserved for the school program.** Younger siblings or primary students waiting with parents for upper grade dismissal (2:20-2:45 p.m.) are not allowed on school equipment or the playground during school hours.

CALENDAR AND SCHEDULE



Please note the attached 2011-2012 school calendar includes the I.U.S.D. district schedule and all holidays. This calendar is provided early to facilitate parent planning when children are not in school. Also we hope that advance notification about the school year will ensure 100% attendance of all our pupils.

During the last several years, instructional practices have included less paper and pencil/worksheet activities and lecture with a shift toward increased brainstorming, cooperative learning, group problem solving, and discussion. This type of instruction is non-transferable to a contract and depends heavily on attendance and participation during the classroom day. It is most difficult to replicate this type of interactive instruction. Upon student's return to the classroom, they experience frustration because of missed class instruction and interaction.

In the exceptional case of non-illness absence, an Independent Study Contract affords the opportunity for students to continue their education while away from school and for the school to continue the recovery of Average Daily Attendance-generated revenue for absences of five or more days. For the duration of this independent Study Contract, the students must maintain a minimum daily study schedule consistent with Education Code guidelines for each grade level: Kindergarten - 180 minutes; grades 1-3 - 230 minutes; grades 4-6 - 240 minutes daily. Forms are available in the office.

Legal guidelines require that any independent study agreement must be entered prior to the beginning of the absence. The process requires lead-time for the classroom teacher to prepare materials for the contract.

The Canyon View community has indicated their concern about quality education for all students. Please make the school calendar a priority in planning your 2011-2012 year.



CANYON VIEW SCHOOL
CALENDAR OF EVENTS 2011-2012

2011

September 8	Th	First Day of School – MINIMUM DAY
September 9	F	MINIMUM DAY
September 22	Th	K-6 Back to School Night – MINIMUM DAY – 5:30 PM-6:30 PM
October 3	M	School Picture Day
October 17	M	Staff Development Day- NO SCHOOL
October 27	Th	Walk to School Day
October 24-27	M-F	Red Ribbon Week
October 31-Nov. 4	M-F	Parent Conferences – MINIMUM DAYS
November 1	T	Parent Conferences - Non Student Day - NO SCHOOL
November 3	Th	Make-Up Picture Day
November 4	F	Picnic with your Parents
November 11	F	Veteran’s Day Observed – NO SCHOOL
November 24-25	Th-F	Thanksgiving Holiday
December 6-9	T-F	Holiday Book Fair
December 16	F	Last Day Before Winter Recess – MINIMUM DAY
December 19-Jan. 2		Winter Recess

2012

January 3	T	Student’s Return
January 10-13	T-F	6th Grade Outdoor Ed.
January 16	M	Martin Luther King, Jr. Day – NO SCHOOL
January 31	T	5th Grade Mother/Daughter Dessert
February 7	T	5th Grade Father/Son Guy Stuff
February 8	W	“Taste of Canyon View”
February 13	M	Lincoln’s Birthday observed – NO SCHOOL
February 20	M	Washington’s Birthday observed – NO SCHOOL
March 14	W	Jog-a-Thon
April 2-6	M-F	Spring Conferences – MINIMUM DAYS
April 6	F	Picnic with your Parents
April 6	F	Last Day before Spring Recess – MINIMUM DAY
April 9-13	M-F	SPRING RECESS
April 25	W	IPSF Honors Concert
April 30-May11		STAR Testing
May 11	F	Teacher of the Year Dinner
May 18	F	Family Fun Night
May 25	F	STUDENT/TEACHER HOLIDAY
May 28	M	Memorial Day – NO SCHOOL
June 7	Th	Open House – MINIMUM DAY
June 8	F	MINIMUM DAY
June 19	T	Field Day
June 18-20	M-W	MINIMUM DAYS
June 21	Th	Last Day for Students/Teachers – MINIMUM DAY 6th Grade Promotion Ceremony – 11:00 a.m.

