

*Irvine Unified School District*  
**Guidelines for Grade Level Placement**  
**Grades K-6**

*It is recognized that students do their best work in school when they are placed in a grade with other students of their same chronological age.* (BOARD POLICY 5123; Promotion and Retention)

**Process for student enrollment July/September - January**

**1. Chronological age**

- a. Verify student birth date and age provided at the time of initial/on-line enrollment.
- b. Use the chart to identify the appropriate age-range for each grade level.
  - i. Minimum age requirement for Kinder: *A child shall be admitted to a kindergarten at the beginning of a school year, or at any later time in the same year if the child will have his or her **fifth (5<sup>th</sup>) birthday on or before December 2<sup>nd</sup> of that school year.*** (EC Section 48000)
  - ii. *A child shall be admitted to the first (1<sup>st</sup>) grade of an elementary school during the first month of a school year if the child will have her or **his sixth (6<sup>th</sup>) birthday on or before December 2<sup>nd</sup> of that school year.*** (EC Section 48010)

**2. Academic records and prior educational experience**

- a. Consider:
  - i. Program participation
  - ii. School readiness/maturity
  - iii. Age-appropriate literacy skills in native language (L1)
- b. *When a child has been legally enrolled in a public school of another district within or out of the state, he or she may be admitted to school and placed in the grade of enrollment in the district of former attendance.* (EC Section 48011)

**Process for student enrollment mid-year and beyond (February – June)**

- 1. Chronological age** - Use chart to identify appropriate age-range for each grade level.
- 2. Academic records and prior educational experience**  
Students can be placed in the grade of enrollment of the previous school, district, or country, if it is within the appropriate age-range and in correspondence with the current school calendar year.



**Grade Level Placement Criteria 2009-2010**

<b><u>BORN BETWEEN</u></b>	<b><u>GRADE LEVEL</u></b>
<b>12/3/04 – 12/2/05</b>	<b>Not Eligible for Enrollment</b>
<b>12/3/03 – 12/2/04</b>	<b>K</b>
<b>12/3/02 – 12/2/03</b>	<b>1</b>
<b>12/3/01 – 12/2/02</b>	<b>2</b>
<b>12/3/00 – 12/2/01</b>	<b>3</b>
<b>12/3/99 – 12/2/00</b>	<b>4</b>
<b>12/3/98 – 12/2/99</b>	<b>5</b>
<b>12/3/97 – 12/2/98</b>	<b>6</b>
<b>12/3/96 – 12/2/97</b>	<b>7</b>
<b>12/3/95 – 12/2/96</b>	<b>8</b>
<b>12/3/94 – 12/2/95</b>	<b>9</b>
<b>12/3/93 – 12/2/94</b>	<b>10</b>
<b>12/3/92 – 12/2/93</b>	<b>11</b>
<b>12/3/91 – 12/2/92</b>	<b>12</b>