



Dear Parent or Guardian:

The Irvine Unified School District will once again require **residency verification** for all IUSD students enrolling for the 2012-13 school year. This process is an annual legal requirement in California, and it helps our district ensure that all available resources are spent efficiently and effectively to the benefit of Irvine families. Moreover, these additional steps will help provide a full and precise accounting of our student population as we review staffing for the coming year.

By completing the following two forms, you will be making a formal declaration that your child lives within IUSD's attendance boundaries. We will need **copies of the following:**

1. [Residency Verification Form](#) (with fillable fields)
2. [Residency Affidavit Form](#) (with fillable fields)

*****Only one copy per family is required, however if you have a sixth grader, please complete a separate copy of both the verification form and the affidavit form so that we can forward it on to the middle school*****

Oak Creek will provide hard copies of these documents by the end of February. Forms are now available by clicking on the above links. **Completed residency forms should be returned to the front office NO LATER THAN APRIL 20th along with proof of the parent's identification and two documents that verify residency.** A list of acceptable documents is included on the Residency Verification Form and can also be found by [clicking here](#).

Oak Creek will not have scheduled appointment times this year, but require all documents to be returned to the front office NO LATER THAN APRIL 20th. Any incomplete forms will be returned back to the student for the parent to complete accurately.

If you plan to enroll a kindergartner or a new student, please visit the IUSD website at www.iusd.org for necessary pre-enrollment forms. If you are considered a co-resident, please also note Page 3 of the Residency Affidavit Form, which includes a "Co-Residency Supplemental Form." This documentation must be completed and attached to the Residency Affidavit Form by parents or guardians who share a home with another individual or family member.

For additional information, please contact Oak Creek at (949) 936-8552.