

Santiago Hills Elementary School
School Site Council Meeting
Minutes

Date: Thursday, June 11, 2009

Location: Santiago Hills Elementary School
Multi-Purpose Room
29 Christamon West
Irvine, CA 92620

I. Call to Order:

The SSC meeting was called to order by Jorge Perez at 7:16 a.m.

SSC Members Present:

Scott Burgess - Parent
Julie Kaplan - Parent
Jorge Perez - Parent
Kathleen Reily-Dixon – Parent
Steven Tatone - Parent
Beatrice Tseng-Chen - Parent
Alan Schlichting - Principal
Carolyn Couron - Teacher
Karen Eckelbarger - Teacher
Peggy Granbery – Teacher
Dominique Grenier – Classified Staff
Maureen Hinshaw – Teacher

II. a) Approval of the Agenda:

The SSC agenda was sent home to all members for review. **Mrs. Tseng-Chen** made a motion to add “Staff wish list” to the New Business section of the agenda. **Teacher Granbery** made a motion to approve the agenda. **Mrs. Kaplan** seconded it. The agenda was approved as proposed and written.

b) Approval of the minutes:

The minutes of the April 23 meeting was sent home to all members for review. **Teacher Hinshaw** made a motion to approve the minutes from the April 23, 2009 meeting. **Teacher Eckelbarger** seconded it. The minutes were approved as written.

III. Old Business:

Principal Schlichting:

a) Nominations for 2009-2010 SSC: **Principal Schlichting** asked members to discuss with potential parents during these last days of school to become members of the SSC for next school year.

b) Returning members: Teachers returning next year are Couron, Grenier, Eckelbarger, and Hinshaw. Parents returning next year are Mr. Lopez, Mr. Tatone, Mr. Burgess, Mrs. Kaplan and Mrs. Tseng-Chen. **Principal Schlichting** discussed the benefit of having a balance in the parents' term in the SSC. Currently, there is only one member who will not be returning next year. Ideally, the composition of the members is 3 parents in their first year term and another 3 in their second term. **Mr. Tatone** proposed that we re-designate two of the three terms since three positions were appointed this year. It was discussed to designate Mrs. Kaplan and Mr. Burgess as second year parents altogether with Mrs. Reiley-Dixon whose term ends this year. **Mr. Burgess** made a motion to vote on the revision of the membership terms, year one and year two, of the parents. The motion was seconded by **Mr. Tatone**. The motion was passed. Year one parents are Mr. Perez, Mr. Tatone and Mrs. Tseng-Chen. Second year parents are Mrs. Reiley-Dixon, Mrs. Kaplan and Mr. Burgess.

c) Bylaws: **Principal Schlichting** distributed the "Bylaws for Elementary School Site Council." Mr. Burgess noted there was a typo in line one of Article III, section 1. **Mrs. Kaplan** made a motion to approve the Bylaws as written. **Mr. Burgess** seconded it. The typo will be corrected and then the document will be placed in the website.

IV. New Business:

a) Staff Wish List: **Principal Schlichting** distributed the teachers' wish list "Santiago Hills School Goals for 09-10." The district has allocated a specific furniture store for all furniture purchases. Teachers have been asked to check their room and write the old furniture they wish to replace. **Teacher Granbery** asked if there is a budget for items that have been decided were needed after the wish list was written. **Principal Schlichting** reported that he has no budget for next year yet because it is still unknown what the state will do.

V. Principal's report:

Principal Schlichting noted that the dates for next year's meetings were listed at the bottom of the agenda. The night of the Open House, at 5 p.m., the Principal will walk the classrooms with the members of the SSC. The proposed meeting dates for 2009-2010 are the following:

September 17, 2009
October 8, 2009
November 19, 2009
December 17, 2009
January 21, 2010
February 18, 2010
March 18, 2010
April 22, 2010
May 27, 2010 – Open House SSC Tour at 5 p.m.
June 17, 2010

VI. Adjournment:

Meeting was adjourned at 7:55 a.m.

Minutes taken and submitted by,
Beatrice Tseng-Chen