

UHS SCHOOL PARKING LOTS'

STEPS TO TAKE IF AN ACCIDENT / FENDER BENDER OCCUR



1. Stay Calm!
2. Make sure area/scene is safe.
3. Make sure everyone involved is safe/check for injuries (call 911) or Irvine Police Department if needed.
4. Exchange information (insurance, phone numbers, drivers license, if camera is available take photos of vehicles involved) make sure the area is safe BEFORE doing this.
*District/Campus Security ARE NOT LIABLE for vehicle accidents
If witnesses are available, get ALL information from them. (Name, phone number, a statement of what was seen.)

WHAT TO DO IF A HIT & RUN TAKES PLACE ON CAMPUS



1. Notify Campus Security IMMEDIATELY
2. Take a photo of the accident scene. (take photos of damage)

IF YOU ARE A WITNESS OF A HIT & RUN

1. Get the best description of the vehicle (color, make, model, license plate number) and driver (male or female)
2. Notify Campus Security or Irvine Police Department immediately
(DO NOT TRY TO TAKE MATTERS INTO YOUR OWN HANDS)
3. Write a statement of what occurred.