

**Irvine Unified's
In-Home and Hospital Teaching
Due to Illness or Injury**



Occasionally, students fall victim to a serious illness or sustain a serious injury during the school year. When this occurs and it is anticipated that the affliction will keep the student out of school for a period of three-weeks or longer, the parent or guardian should contact the school and inquire about In-Home and Hospital (H&H) Teaching Services. If H&H teaching is deemed appropriate, the parent/guardian and school principal (or their designee) will complete fully their portion of the H&H Teaching Request Form and the parent will take the Request Form to the student's attending medical doctor for completion. A critical step in the process: *the parent must secure the medical doctor's full completion of the Request Form and immediately deliver the original document to the H&H Teaching Services Office for home teaching services to be initiated.* Incomplete Requests will delay initiation of H&H Teaching. The H&H Teaching Services administrator must review and approve all requests for H&H Teaching Services. If the request is approved, the Office staff assigns a specific teacher to provide services, notifies the school office of the initiation of H&H Teaching, and notifies the parent. The H&H Teacher then contacts the parent to arrange an appointment schedule with the student and parent in the home. Additionally, the H&H Teacher contacts the student's neighborhood school teacher(s) to acquire appropriate instructional materials, lessons for the period of the student's absence, and any additional guidance or directions. The H&H Teacher's primary role: serve as a conduit between the student's teacher(s) and the student to guide, assist, and instruct the student with their studies during their absence from class(es). The goals of H&H Teaching are two-fold: 1) to help keep the student current with their studies while they are absent from class(es); and, 2) to facilitate a smooth transition back into class(s) at the end of the absence. Another critical step at the end of the process: *the parent must secure the attending physician's completion of the Physician's Release to Return to School indicating the student can return to school and with whatever limitations or accommodations, if any, the student and school must adhere to upon the student's release from H&H teaching and return to school.* A special note: Students on H&H Teaching are actually withdrawn from the neighborhood school during the time of their absence and placed on the H&H Teaching Services roll. This action is done in accordance with State of California attendance-keeping practices; however, it does not sever the relationship of the student with their neighborhood school and teacher(s). The H&H Teaching Services Office is located on the Creekside Education Center campus at 3387 Barranca Parkway, Irvine, CA 92606.