

# WESTPARK ELEMENTARY SCHOOL

**Dr. Erica L. Hawkes, Principal**

25 San Carlo, Irvine, CA 92614

949 936-6400 Fax 949 936-6409

[www.iusd.org/wp](http://www.iusd.org/wp)



**A**CCOUNTABILITY

**I**NTEGRITY

**R**ESPECT

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On behalf of the whole staff, I welcome you to Westpark for the 2010-2011 school year! We look forward to working as a team - staff, students and parents - to ensure a rewarding school year for everyone! Our academic program, dedicated staff, involved parents, and nurturing educational environment ensure that we will help all students recognize their potential and succeed.

The beginning of the school year is an extremely busy time. Help us ensure a safe start to school by reviewing the route your child will use to get to school. Please encourage your student to walk or ride bikes to school with friends or siblings. Students must be in at least 3<sup>rd</sup> grade and have a helmet and lock to ride a bike. When crossing the street, please be a model for your student and cross at the crosswalk with the crossing guard. Following prudent traffic practices will ensure that all students, staff, and parents are safe at school.

Volunteers are welcome and encouraged! We appreciate and thank the many dedicated and supportive parents who give their precious time and energy to make many school-wide events, activities, and services possible. Irvine Unified School District Policy requires that all parents, volunteers, and visitors register at the school office prior to entering school classrooms. Please come to the office to sign in and put on a visitor badge when you will be on campus. If you have not already filled out the IUSD Volunteer Screening Information form, please visit the office to do so. This safety measure is an IUSD and Westpark requirement for all volunteers.

Regular and punctual attendance is critical to your student's success here at Westpark. Please schedule appointments outside of the school day. If your student is ill, please notify the office (936-6401) by 9:00 a.m. each day your student is absent. Students arriving late to school will need to sign in at the office.

Please visit our website, [www.iusd.org/wp](http://www.iusd.org/wp) often. I will be working on updating the website this throughout the school year. We use email communication often to cut down on the amount of paperwork sent out in our efforts to be "green," so please be sure that you have signed up for a parent portal account and have linked all emails you would like to receive information. You can do both at these addresses: <https://my.iusd.org/> and <http://www.iusd.org/schools/wp.html>

We look forward to a fantastic school year and a positive partnership with your entire family. Please contact us if you have questions about your student's educational experience.

Dr. Erica L. Hawkes

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Student's name (printed)

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Parent/Guardian Signature

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Date

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Teacher/Grade



California Distinguished School