



IUSD/Westpark Elementary School Enrollment/Registration for the 2010-2011 School Year

Westpark Elementary School
25 San Carlo, Irvine, CA 92614
Office: 949-936-6400
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Enrollment/Registration: 949-936-6403



On-Line enrollment for 2010-2011 begins on Friday, March 5, 2010

Welcome to Westpark!!

Reflecting the belief that parents should have a choice of schools, the Irvine Unified School District established at its inception an Open Enrollment Policy. This policy provides the opportunity for parents who reside in the district to enroll their student in any school within the district on a space available basis. Each school in Irvine is required to serve the students who live within its [attendance](#) area prior to accepting any students from outside its boundary. The first step to enrollment is the on-line data entry at <http://www.iusd.org/enrl/login.asp> . This is the IUSD Online data entry process. All children new to the district must be initially enrolled through this process before enrollment can be completed at the school site. If you are transferring from another IUSD school site you do not need to go through this process.

Complete enrollment/registration instructions can be found at <http://www.iusd.org/enrollment/index.html> . After you have completed the online enrollment, the information below will help guide you with what information and materials you need bring to the school to complete enrollment for your child.

IUSD Required Documents

<http://www.iusd.org/enrollment/RequiredDocuments.html>

*Verification of **Identity*** of parent, caregiver, licensed foster agency or group home representative, or California Superior Court-appointed legal guardian

- A **Driver's License** (any photo driver's license or CA ID Card is permitted) or,
- A **passport with photo ID**
- If an agent or representative of social services or foster care agency, appropriate agency identification

*Verification of **residency** inside IUSD* of parent, licensed foster parent, or California Superior Court-appointed legal guardian. **For initial enrollment, two forms of residency verification are required** from those listed below:

- **Electric bill** (both parts, top & bottom, in English) or verification of electrical service connection.*
- **Southern California Gas bill** (both parts, top & bottom, in English) or verification of gas service connection.*
- **Cable bill** (both parts, top & bottom, in English)
- **Current Property Tax or Income Tax Documents**
- **Current Water/** (both parts, top & bottom, in English) or verification of water service connection.*
- **Waste Management Bill** (both parts, top & bottom, in English)

- **Current Payroll Stub** (both name and address must appear on payroll stub)
- **Current Social Services documents**
- UCI Housing; an **official UCI document** asserting the person resides in student housing, which usually covers gas and electric.
- If you are a renter and do not pay utilities because it is included in the rent, we will need a letter from the lessor and/or a copy of the rental agreement stating that utilities are included.

* **Note:** In the event a utility service connection is used as proof of residency, then a utility bill (both parts, in English) must be provided **within 45 days** to assure continued enrollment.

Residency Affidavit

- [Residency Verification Form](#)
- [Residency Affidavit Form](#)

Proof of withdrawal from the previous school/district is required upon enrollment

Proof of Age is required:

- Official or Certified Copy of Birth Certificate, or
- Current Passport, or Immigration Certificate

Proof of Immunization Records are required for certifying up-to-date immunizations for each student. Click here for an explanation of the [student health requirements](#) for school entry including TB skin testing, immunizations, and examinations. Click here for a list of [local sources for immunizations and physical examinations](#).

All **Kindergarten** students must have completed a [physical examination](#) *no more than six months* prior to entering Kindergarten. (If an exam is completed between 6-12 months prior to Kindergarten entrance, another physical exam will be required prior to entering first grade.) All **First Grade** students must have completed a physical examination *no more than 18 months* prior to first grade entry.

Emergency telephone numbers are required, including an out-of-state emergency number.

Documents and Information

An academic transcript or report card from your previous school. (Prior school records will be requested by the school in which your child enrolls.)

For Special Education students: Current or most recent IEP and Assessments

For [GATE](#) (gifted and talented) students: Prior test scores and/or certification forms

For EL (English Learners) Students, a copy of current CELDT scores.

Students new to Kindergarten or 1st grade will need to complete a physical no earlier than six months prior the start of school. If the physical occurs after you have completed registration, proof of the physical must be turned in to the school office before your child begins school. Physicals may be obtained through the Kindergarten Readiness Program 949-936-5870.

Grade level placement for 2010-2011 Kindergarten: Children born between 12/3/2004-12/3/2005

Child Care

Rainbow Rising (on site) 949-252-1657

City of Irvine After School Club at Las Lomas (iPAC) 949-724-6844

Resources

IUSD Early Childhood Learning Center <http://www.iusd.org/eclc/School%20Readiness.htm>

IUSD Health Services http://www.iusd.org/education_services/health_services/index.html

IUSD Home Page www.iusd.org

Westpark Homepage www.iusd.org/wp check this often for updates regarding school activities, calendar, bell schedule, etc.

Contacts

Principal-Dr. Erica L. Hoegh- 949-936-6405 ehoegh@iusd.org

Administrative Assistant to the Principal-Rita Gray-949-936-6405 rgray@iusd.org

Enrollment/Registration and Attendance Clerk-Susie Hare 949-936-6403 share@iusd.org

Important Dates

Kindergarten Round-Up (parents only please)-April 29, 2010

Westpark Open House (all are welcome!)-May 27, 2010

Kindergarten Screening (by appointment-call office please)

Language Testing (through Language Minority program-office will help you schedule as needed)

First Day of School-Wednesday, July 28, 2010

The Westpark PTA will host a get to know you coffee on Wednesday, July 28, 2010 at 8:30. Please come join us and see how you can get involved at Westpark!

Again, welcome to Westpark!

Erica L. Hoegh